## How Template affects the Quote Report Format

The Organization and Titles options on Quote Template screen have a direct impact on the format of the Quote Report.

## **Organization**

Use this to define how the item will be grouped on Quote Report. Options are Item Category, Product Type, and Item Name.

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3. Item Name - the item on report will follow the arrangement of items on Quote screen.

If selected, titles of categories or product types will be displayed on the Quote Report. Note that this will have impact on report format if Organization is set to either Item Category or Product Type.

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## **Related Topics**

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