## **Account Categories**

Account Categories in i21 control where and if the account can be used in a specific place. For example accounts in the cash category could not be used as a debit on an accounts payable transaction as this would put the cash account out of balance with the subledger.

Category	Description	Modules that Require this Category	Screens that Require /Use this Category	Comments
AP Account	Accounts Payable Account	Purchasing	Voucher     Company Location	
AR Account	Accounts Receivable Account	Sales	Invoice     Payments	
Cash Account	Used on bank accounts and relates to the balance in the bank account	Cash     Management     Purchasing	Bank Transaction     Bank Deposit     Bank Transfer     Bank Account     Payment     Company Location	
Cost of Goods	Cost of goods sold for inventory items	Sales	Invoice	
Discount Receivable		Sales		
DP Income				
DP Liability				
Interest Income				Use 'Other Charge Income' instead
Inventory	Used for all item types Inventory	Purchase, Sales, Inventory	<ul> <li>Voucher,</li> <li>IR</li> <li>IA</li> <li>IT</li> <li>IS</li> <li>SI</li> <li>Physical Count</li> <li>Mfg</li> </ul>	
Purchase Adv Account				
Rail Freight				Use 'Other Charge Expense' instead
Sales Account			Inventory GL Setup     Category GL Setup     Invoice GL selection     Invoice Posting     Routine	
Sales Discount			Receive Payment     Sales Company     Config Setup	
Service Charges			Calculate Service     Charges Routine     Sales Company     Config setup	
AP Clearing	To book amounts to be cleared between a receipt and voucher posting.	Purchase, Inventory	• Voucher • IR	
Inventory In-Transit	To book amounts which are shipped but not invoiced.	Inventory, Sales	• IS • Invoice	

Sales Tax Account Sales Tax Account Underposited Funds Used as a holding account for cash that has been received but not yet deposited into the bank Underposited Funds Underposited Fun					
Purchase Tax Account  Purchase Tax Account  Purchase Tax Account  Undeposited Funds  Used as a holding account for cash that has been received but not yet deposited into the bank  Sales  To Bank Deposit  Inventory Adjustment  COGS account for booking any changes to inventory value caused by changes to stock.  Work in Progress  To book amount which are manufacturing in process.  Wiff  Piphysical Count  Mig  Blending Bag off Focusion Procuses  Vendor Prepayments  To book the Debit to accounts payable (vendor receivable) for amounts advanced to the vendor  Customer Prepayments  To book the Credit to accounts payable for prepaid amounts.  AR Customer Prepayment  Other Charge Expense  All charges like freight, brokerage etc which are accrued is booked in this category.  Maintenance Sales  All charges like freight, storage etc which are invoiced or borne by the company is booked in this category.  Before the posting for UGD Software type setup Inventory Inventory Sales  Purchase, Inventory Sales  Purchase, Inventory Sales  Purchase, Inventory Inv	General				
Undeposited Funds  Used as a holding account for cash that has been received but not yet deposited into the bank  Undeposited Funds  Undeposited Funds  Used as a holding account for cash that has been received but not yet deposited into the bank  COGS account for booking any changes to inventory value caused by changes to stock.  Work In Progress  To book amount which are manufacturing in process.  Wiff  Blanding  Blanding	Sales Tax Account			Invoice posting	
Inventory Adjustment COGS account for booking any changes to inventory value caused by changes to stock.  Work In Progress To book amount which are manufacturing in process.  Word In Progress To book the Debit to accounts payable (vendor receivable) for amounts advanced to the vendor Customer Prepayments To book the Credit to accounts payable for prepaid amounts.  Other Charge Expense All charges like freight, brokerage etc which are accrued is booked in this category.  Maintenance Sales All charges like freight, storage etc which are involced or borne by the company is booked in this category.  Deferred Revenue Left Sales Company Configuration Setup Configu	Purchase Tax Account			Purchases Posting	
Caused by changes to stock.   Physical Count	Undeposited Funds		_	Bank Deposit	
Blanding   Blanding   Bag off   FG   Bag off   FG   Production   Process	Inventory Adjustment		Inventory		
for amounts advanced tot he vendor  Customer Prepayments  To book the Credit to accounts payable for prepaid amounts.  Other Charge Expense  All charges like freight, brokerage etc which are accrued is booked in this category.  Other Charge Income  All charges like freight, storage etc which are invoiced or borne by the company is booked in this category.  Purchase, Inventory, Sales  Voucher, Invoice, IR, IS  Inventory GL Software type Setup Category GL software type Setup Invoice Routine posting for UGD  Deferred Revenue  Perchase, Inventory, Sales  Inventory GL Software type Setup Invoice Routine posting for UGD  Sales Company  Invoice Routine posting for UGD  Sales Company  Configuration Setup	Work In Progress	To book amount which are manufacturing in process.	Mfg	Bag off     FG     Production	
Other Charge Expense  All charges like freight, brokerage etc which are accrued is booked in this category.  Other Charge Income  All charges like freight, storage etc which are invoiced or borne by the company is booked in this category.  Purchase, Inventory, Sales  • Voucher, Invoice, IR, IS  Inventory GL Software type Setup • Category GL software type setup • Invoice Routine posting for UGD  Deferred Revenue  • Inventory GL Software type setup • Invoice Routine posting for UGD  • Sales Company Configuration Setup	Vendor Prepayments		AP	Vendor Prepayment	
booked in this category.  Other Charge Income  All charges like freight, storage etc which are invoiced or borne by the company is booked in this category.  Purchase, Inventory, Sales  • Voucher, Invoice, IR, IS  Inventory GL Software type Setup • Category GL software type setup • Invoice Routine posting for UGD  Deferred Revenue  • Invoice Routine posting for UGD • Sales Company Configuration Setup	Customer Prepayments	To book the Credit to accounts payable for prepaid amounts.	AR	Customer Prepayment	
borne by the company is booked in this category.  Maintenance Sales  Inventory GL Software type Setup Category GL software type Setup Invoice Routine posting for UGD  Deferred Revenue  Invoice Routine posting for UGD Sales Company Configuration Setup	Other Charge Expense		Purchase, Inventory	• IR	
Peferred Revenue  Inventory GL Software type Setup Category GL software type setup Invoice Routine posting for UGD  Invoice Routine posting for UGD Sales Company Configuration Setup	Other Charge Income	All charges like freight, storage etc which are invoiced or borne by the company is booked in this category.			
Invoice Routine posting for UGD     Sales Company Configuration Setup	Maintenance Sales			Software type Setup  Category GL software type setup Invoice Routine	
Write Off Service	Deferred Revenue			posting for UGD  • Sales Company	
	Write Off				
Unrealized Gain or Loss Accounts Receivable  Used with multi-currency to store the amount gained or		·			
lost based on a purchase that includes a currency conversion  Unrealized Gain or Loss Accounts Payable		lost based on a purchase that includes a currency conversion			
Unrealized Gain or Loss Inventory	Unrealized Gain or Loss				
Unrealized Gain or Loss Contract Purchase					
Unrealized Gain or Loss Contract Sales					
Unrealized Gain or Loss Offset AR					
Unrealized Gain or Loss Offset AP					
Unrealized Gain or Loss	Unrealized Gain or Loss Offset CM				

Offset Inventory	L055							
Unrealized Gain or Accounts Payable	Loss							
Unrealized Gain or	Loss							
Unrealized Gain or Contract Purchase	Loss							
Unrealized Gain or Contract Sales	Loss							
Unrealized Gain or Offset Inventory	Loss							
Unrealized Gain or Cash Management								
Unrealized Gain or Offset Contract Pure	Loss							
Unrealized Gain or Offset Contract Sale								
Realized Gain or Lo Payables	oss							
Realized Gain or Lo Receivables	oss							
Futures Gain or Los Realized	SS							
Futures Trade Equi	ty							
Unrealized Gain or Foreign Currency	Loss							
Category	Descr	iption		F	Modules the Require this Category		Screens that Require/Use this Category	Comments
AP Account	Account	Accounts Payable Account		Pu	Compa		<ul><li>Voucher</li><li>Company Location</li></ul>	
AR Account	Accounts Receivable Account			Sa	Sales  • Invoice • Payments		<ul><li>Invoice</li><li>Payments</li></ul>	
Broker Expense								Use 'Other Charge Expensinstead
Cash Account	Used on bank accounts and relates to the balance in the bank account			Cash     Manage     Purchase		<ul> <li>Bank Transaction</li> <li>Bank Deposit</li> <li>Bank Transfer</li> <li>Bank Account</li> <li>Payment</li> <li>Company Location</li> </ul>		
Cash Over/Short								
Contract Equity								
Contract Purchase Gain								

Sales

Invoice

Unrealized Gain or Loss

/Loss

Contract Sales Gain/Loss Cost of Goods1

Credit Card Fee

Cost of goods sold for inventory items

Currency Equity				
Currency	Used with multi-currency to store the amount gained or			
Purchase Gain /Loss	lost based on a purchase that includes a currency conversion			
Currency Sales	Used with multi-currency to store the amount gained or			
Gain/Loss	lost based on a sale that includes a currency conversion			
Discount Receivable	,			
DP Income				
DP Liability				
Fee Expense				Use 'Other Charge Expense' instead
Fee Income				Use 'Other Charge Income' instead
Freight AP Account				
Freight Expenses				Use 'Other Charge Expense' instead
Freight Income				Use 'Other Charge Income' instead
Interest Expense				Use 'Other Charge Expense' instead
Interest Income1				Use 'Other Charge Income' instead
Inventory	Used for all item types Inventory	Purchase, Sales, Inventory	<ul> <li>Voucher,</li> <li>IR</li> <li>IA</li> <li>IT</li> <li>IS</li> <li>SI</li> <li>Physical Count</li> <li>Mfg</li> </ul>	
Options Expense				Use 'Other Charge Expense' instead
Options Income				Use 'Other Charge Income' instead
Purchase Account				
Purchase Adv Account				
Rail Freight				Use 'Other Charge Expense' instead
Sales Account			Inventory GL Setup Category GL Setup Invoice GL selection Invoice Posting Routine	Do we need this one as a category? - Yes
Sales Adv Account				

Sales Discount			Receive     Payment     Sales     Company     Config Setup	
Service Charges			Calculate     Service     Charges     Routine     Sales     Company     Config setup	
Storage Expense				Use 'Other Charge Expense' instead
Storage Income				Use 'Other Charge Income' instead
Storage Receivable				
Auto-Variance	To book any variance caused in inventory value caused by change in cost. Cost can change for backdated transactions or inventory is recovering from negative stock position.	Purchase, Inventory	Voucher IR IT IA	
AP Clearing	To book amounts to be cleared between a receipt and voucher posting.	Purchase, Inventory	Voucher IR	
Inventory In- Transit	To book amounts which are shipped but not invoiced.	Inventory, Sales	• IS • Invoice	
General 1	This category is used if the account should have no restrictions on it.			
Sales Tax Account			Tax Code Setup Invoice posting Routine	
Purchase Tax Account			Tax Code Setup Purchases Posting Routine	
Undeposited Funds	Used as a holding account for cash that has been received but not yet deposited into the bank	Cash Management Sales	Bank Deposit	
Inventory Adjustment1	COGS account for booking any changes to inventory value caused by changes to stock.	Inventory	IA     Physical Count	
Work In Progress	To book amount which are manufacturing in process.	Mfg	Blending     Bag off     FG     Production     Process	
Vendor Prepayments1				

Other Charge Expense1	All charges like freight, brokerage etc which are accrued is booked in this category.	Purchase, Inventory	Voucher IR IS
Other Charge Income	All charges like freight, storage etc which are invoiced or borne by the company is booked in this category.	Purchase, Inventory, Sales	Voucher, Invoice, IR, IS
Maintenance Sales1			Inventory GL Software type Setup Category GL software type setup Invoice Routine posting for UGD
Deferred Revenue			Invoice     Routine     posting for     UGD     Sales     Company     Configuration     Setup
Realized Gain or Loss Foreign Currency			
Unrealized Gain or Loss Foreign Currency			