Account Categories

Account Categories in i21 control where and if the account can be used in a specific place. For example accounts in the cash category could not be used as a debit on an accounts payable transaction as this would put the cash account out of balance with the subledger.

Category	Description	Modules that Require this Category	Screens that Require /Use this Category	Comments
AP Account	Accounts Payable Account	Purchasing	• Voucher • Company Location	
AR Account	Accounts Receivable Account	Sales	• Invoice • Payments	
Cash Account	Used on bank accounts and relates to the balance in the bank account	• Cash Management • Purchasing	• Bank Transaction • Bank Deposit • Bank Transfer • Bank Account • Payment • Company Location	
Cost of Goods	Cost of goods sold for inventory items	Sales	Invoice	
Discount Receivable		Sales		
DP Income				
DP Liability				
Interest Income				Use 'Other Charge Income' instead
Inventory	Used for all item types Inventory	Purchase, Sales, Inventory	• Voucher, • IR • IA • IT • IS • SI • Physical Count • Mfg	
Purchase Adv Account				
Rail Freight				Use 'Other Charge Expense' instead
Sales Account			• Inventory GL Setup • Category GL Setup • Invoice GL selection • Invoice Posting Routine	
Sales Discount			• Receive Payment • Sales Company Config Setup	
Service Charges			• Calculate Service Charges Routine • Sales Company Config setup	
AP Clearing	To book amounts to be cleared between a receipt and voucher posting.	Purchase, Inventory	• Voucher • IR	
Inventory In-Transit	To book amounts which are shipped but not invoiced.	Inventory, Sales	• IS • Invoice	

General	This category is used if the account should have no restrictions on it.			
Sales Tax Account			• Tax Code Setup • Invoice posting Routine	
Purchase Tax Account			• Tax Code Setup • Purchases Posting Routine	
Undeposited Funds	Used as a holding account for cash that has been received but not yet deposited into the bank	Cash Management Sales	• Bank Deposit	
Inventory Adjustment	COGS account for booking any changes to inventory value caused by changes to stock.	Inventory	• IA • Physical Count	
Work In Progress	To book amount which are manufacturing in process.	Mfg	• Blending • Bag off • FG • Production • Process	
Vendor Prepayments	To book the Debit to accounts payable (vendor receivable) for amounts advanced tot he vendor	AP	Vendor Prepayment	
Customer Prepayments	To book the Credit to accounts payable for prepaid amounts.	AR	Customer Prepayment	
Other Charge Expense	All charges like freight, brokerage etc which are accrued is booked in this category.	Purchase, Inventory	• Voucher • IR • IS	
Other Charge Income	All charges like freight, storage etc which are invoiced or borne by the company is booked in this category.	Purchase, Inventory, Sales	• Voucher, Invoice, IR, IS	
Maintenance Sales			• Inventory GL Software type Setup • Category GL software type setup • Invoice Routine posting for UGD	
Deferred Revenue			• Invoice Routine posting for UGD • Sales Company Configuration Setup	
Write Off				
Unrealized Gain or Loss Accounts Receivable	Used with multi-currency to store the amount gained or lost based on a purchase that includes a currency conversion			
Unrealized Gain or Loss Accounts Payable				
Unrealized Gain or Loss Inventory				
Unrealized Gain or Loss Contract Purchase				
Unrealized Gain or Loss Contract Sales				
Unrealized Gain or Loss Offset AR				
Unrealized Gain or Loss Offset AP				
Unrealized Gain or Loss Offset CM				

Unrealized Gain or Loss Offset Inventory				
Unrealized Gain or Loss Accounts Payable				
Unrealized Gain or Loss Inventory				
Unrealized Gain or Loss Contract Purchase				
Unrealized Gain or Loss Contract Sales				
Unrealized Gain or Loss Offset Inventory				
Unrealized Gain or Loss Cash Management				
Unrealized Gain or Loss Offset Contract Purchase				
Unrealized Gain or Loss Offset Contract Sales				
Realized Gain or Loss Payables				
Realized Gain or Loss Receivables				
Futures Gain or Loss Realized				
Futures Trade Equity				
Unrealized Gain or Loss Foreign Currency				

Category	Description	Modules that Require this Category	Screens that Require/Use this Category	Comments
AP Account	Accounts Payable Account	Purchasing	• Voucher • Company Location	
AR Account	Accounts Receivable Account	Sales	• Invoice • Payments	
Broker Expense				Use 'Other Charge Expense' instead
Cash Account	Used on bank accounts and relates to the balance in the bank account	• Cash Management • Purchasing	• Bank Transaction • Bank Deposit • Bank Transfer • Bank Account • Payment • Company Location	
Cash Over/Short				
Contract Equity				
Contract Purchase Gain /Loss				
Contract Sales Gain/Loss				
Cost of Goods1	Cost of goods sold for inventory items	Sales	Invoice	
Credit Card Fee				

Currency Equity				
Currency Purchase Gain /Loss	Used with multi-currency to store the amount gained or lost based on a purchase that includes a currency conversion			
Currency Sales Gain/Loss	Used with multi-currency to store the amount gained or lost based on a sale that includes a currency conversion			
Discount Receivable				
DP Income				
DP Liability				
Fee Expense				Use 'Other Charge Expense' instead
Fee Income				Use 'Other Charge Income' instead
Freight AP Account				
Freight Expenses				Use 'Other Charge Expense' instead
Freight Income				Use 'Other Charge Income' instead
Interest Expense				Use 'Other Charge Expense' instead
Interest Income1				Use 'Other Charge Income' instead
Inventory	Used for all item types Inventory	Purchase, Sales, Inventory	• Voucher, • IR • IA • IT • IS • SI • Physical Count • Mfg	
Options Expense				Use 'Other Charge Expense' instead
Options Income				Use 'Other Charge Income' instead
Purchase Account				
Purchase Adv Account				
Rail Freight				Use 'Other Charge Expense' instead
Sales Account			• Inventory GL Setup • Category GL Setup • Invoice GL selection • Invoice Posting Routine	Do we need this one as a category? - Yes
Sales Adv Account				

Sales Discount			• Receive Payment • Sales Company Config Setup	
Service Charges			• Calculate Service Charges Routine • Sales Company Config setup	
Storage Expense				Use 'Other Charge Expense' instead
Storage Income				Use 'Other Charge Income' instead
Storage Receivable				
Auto-Variance	To book any variance caused in inventory value caused by change in cost. Cost can change for backdated transactions or inventory is recovering from negative stock position.	Purchase, Inventory	• Voucher • IR • IT • IA	
AP Clearing	To book amounts to be cleared between a receipt and voucher posting.	Purchase, Inventory	• Voucher • IR	
Inventory In-Transit	To book amounts which are shipped but not invoiced.	Inventory, Sales	• IS • Invoice	
General 1	This category is used if the account should have no restrictions on it.			
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Purchase Tax Account			• Tax Code Setup • Purchases Posting Routine	
Undeposited Funds	Used as a holding account for cash that has been received but not yet deposited into the bank	Cash Management Sales	• Bank Deposit	
Inventory Adjustment1	COGS account for booking any changes to inventory value caused by changes to stock.	Inventory	• IA • Physical Count	
Work In Progress	To book amount which are manufacturing in process.	Mfg	• Blending • Bag off • FG • Production • Process	
Vendor Prepayments1				
Customer Prepayments1				

Other Charge Expense1	All charges like freight, brokerage etc which are accrued is booked in this category.	Purchase, Inventory	• Voucher • IR • IS	
Other Charge Income	All charges like freight, storage etc which are invoiced or borne by the company is booked in this category.	Purchase, Inventory, Sales	• Voucher, Invoice, IR, IS	
Maintenance Sales1			• Inventory GL Software type Setup • Category GL software type setup • Invoice Routine posting for UGD	
Deferred Revenue			• Invoice Routine posting for UGD • Sales Company Configuration Setup	
Realized Gain or Loss Foreign Currency				
Unrealized Gain or Loss Foreign Currency				