

How to Create Fueling Point Reading

Here are the steps on adding fueling point reading record:

1. Go to **Meter Billing > Fueling Point Reading** and click **New** button.

The screenshot shows the 'Fueling Point Reading' window with the 'Details' tab active. The 'Customer' field is empty, 'Customer Location' is empty, and 'Date' is empty. Below the form fields is a table with the following structure:

Fueling Point	Product No.	Volume	Price
<input checked="" type="checkbox"/>		0.00	0.00
<input type="checkbox"/>		0.00	0.00

2. Select Customer from Customer combo box.
3. Select Customer Location from Customer Location combo box.
4. Enter Date.
5. Enter the grid details. Refer to [Fueling Point Reading | Field Description | Grid Details](#) to help you in filling out the fields.

The screenshot shows the 'Fueling Point Reading' window with the 'Details' tab active. The 'Customer' field is now 'Apple Spice Sales', 'Customer Location' is 'Apple Spice Sales', and 'Date' is '6/14/2017 11:02 AM'. The table below has the following data:

Fueling Point	Product No.	Volume	Price
<input checked="" type="checkbox"/>	01	10.00	0.00
<input type="checkbox"/>		0.00	0.00

6. Click **Save** button.