

Meter Reading Batch Posting

Batch Posting screen allows a user to post multiple transactions.

To access **Batch Posting** screen, go to **Meter Billing > Batch Posting**.

Batch Posting

Post

Post Preview

Close

Details

Batch No

BATCH-1714

☒ Select All
 ☐ Clear All

Filter (F3)

Clear All Filters

X

Transaction Type

Equals

Meter Reading

Date	Transaction Type	Transaction ID	Total Amount	Invoice Number	Name	Location	User Name	Description
<input type="checkbox"/> 6/14/2017	Meter Reading	MR-8	2.25		Apple Spice ...		irelyadmin	

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Ready

Pages

- [How to Post Meter Reading through Batch Posting](#)
- [How to Post Preview GL Entries when to post Meter Reading](#)