How to create a new reason code

Follow the below steps to add a reason code in i21.

1. Go to Manufacturing Reason

Reasons					
New Open Refresh	Report +				
Reasons					
B View Q Filter	(F3) 3 record(s)				
Reason Code	Description	Туре		Reduce Available 1	Explanation Re
Paper Jam	Reasons -				\checkmark
INV	New Save Search Delete Undo Duplicate	Close			
Inventory Count	Details Work Center Mapping Audit Log (0)				
	Reason Code *	Туре \star		~	
	Description *		Name 🔺		
	Lot Transaction Type		Common		
	Default		Efficiency		
	Reduce Available Time		Forecasting		
	Explanation Required		Inventory		
	? 🗘 🖓 🖂 Ready 🛛 🕅	Page	1 of 1		

- Enter Reason Code name, Description and Type (Type this allows to define the area where you want to use this)
 Select the transaction type
 Click one 'Save' button