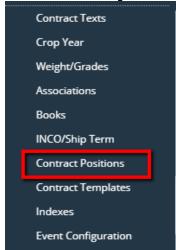
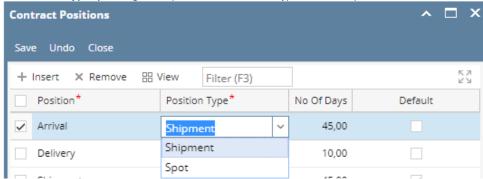
How To Add Contract Positions

Here are the steps on how to create Contract Positions Rate:

1. From the Contract Management > Maintenance menu, select Contract Position



- 2. Click on the **Position** grid to enter position name. It accepts alphanumeric value.
- 3. Add Position Type by clicking the drop down. Select Position type from the drop down list.



- 4. Click on the No Of Days grid to enter number of days. It accepts numeric integer value.
- 5. Check the **Default** grid check box to make it default, else leave it blank.
- 6. Click on Save.

