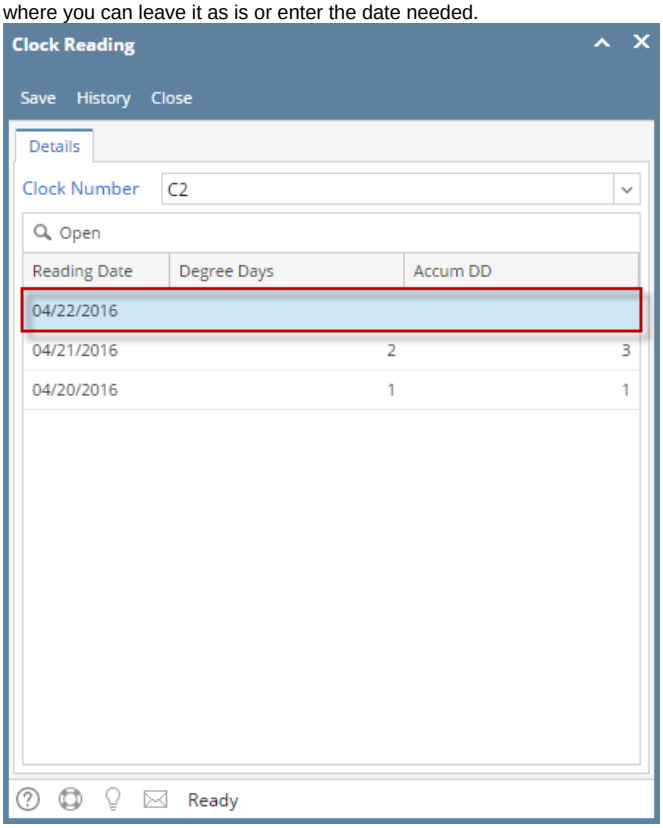
How to Add New Daily Clock Reading

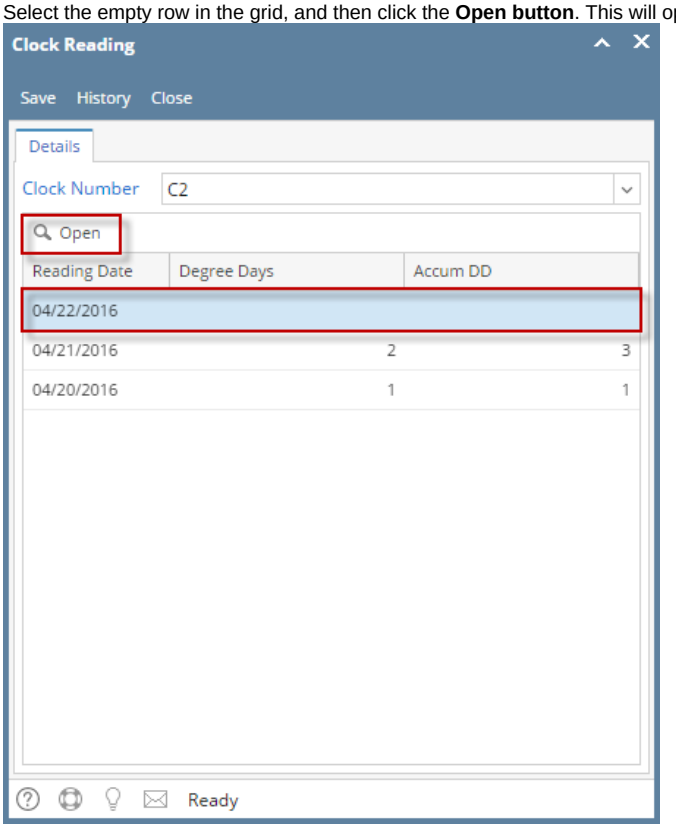
- **By directly entering the new reading in the Clock Reading grid:**
  1. Open the Clock Reading record. The blank row is where you can enter the details. This row automatically displays the next clock date where you can leave it as is or enter the date needed.



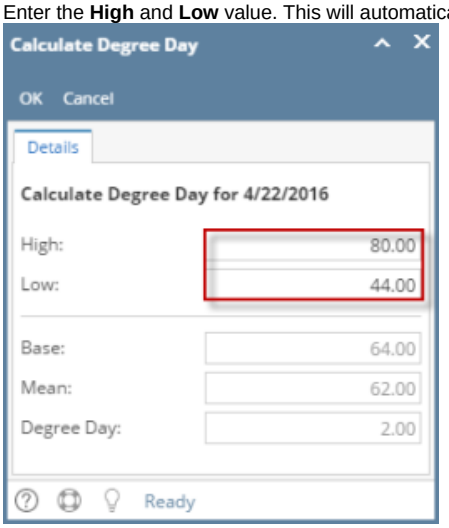
  2. Enter a **Reading Date**.
  3. Enter either a **Degree Days** or an **Accum DD**.
  4. Hit the Enter or Tab key. The new clock reading will be added in the uppermost row of the grid.

- **By using the Calculate Degree Day screen:**
  When using the Calculate Degree Day screen to compute the next Degree Day reading, make sure that the **Base Temperature** of the Degree Day Clock screen is correctly configured.

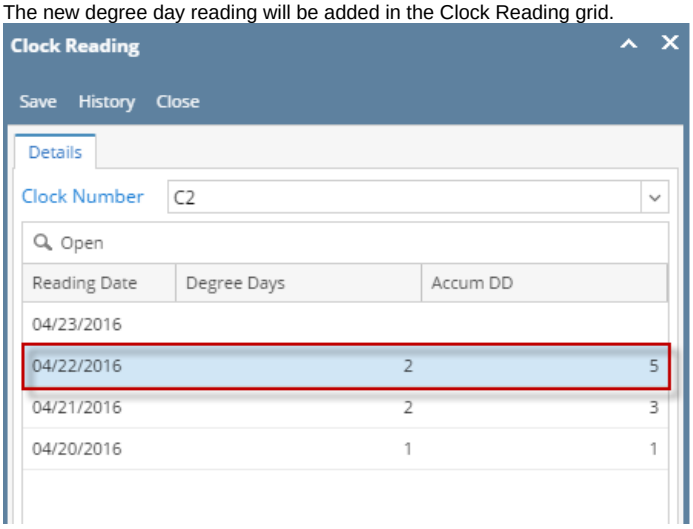
1. Select the empty row in the grid, and then click the **Open button**. This will open the Calculate Degree Day screen.



2. Enter the **High** and **Low** value. This will automatically compute the Degree Day. Click the **OK** button.

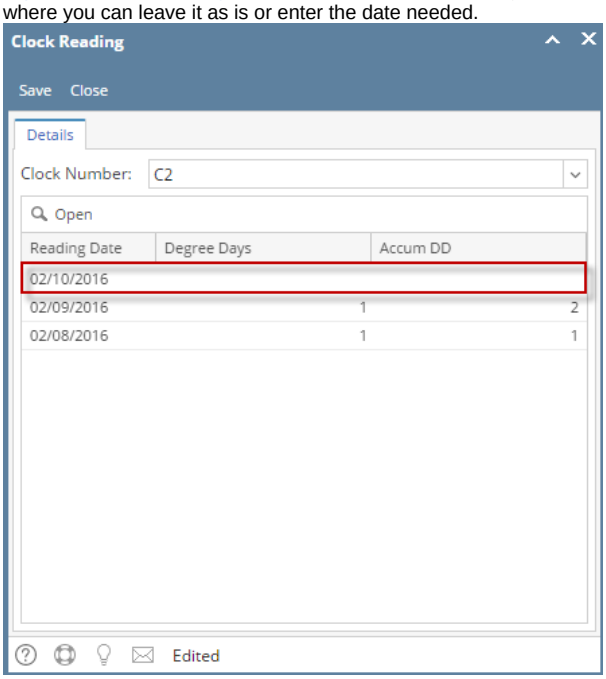


3. The new degree day reading will be added in the Clock Reading grid.



4. **Save** then **Close** the Clock Reading record.

- **By directly entering the new reading in the Clock Reading grid:**
  1. Open the Clock Reading record. The blank row is where you can enter the details. This row automatically display the next clock date where you can leave it as is or enter the date needed.



  2. Enter a **Reading Date**.
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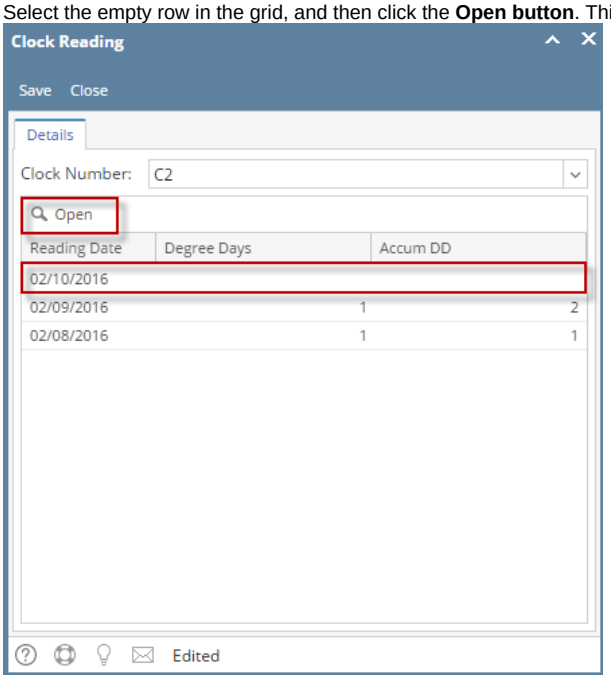
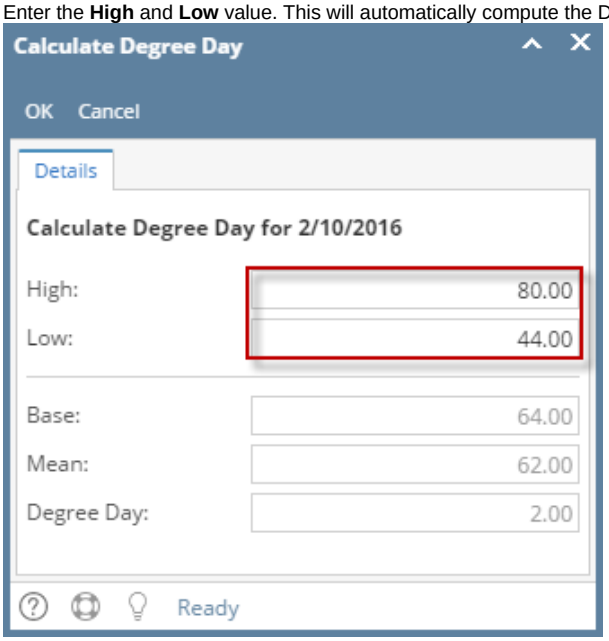
- **By using the Calculate Degree Day screen:**
  When using the Calculate Degree Day screen to compute the next Degree Day reading, make sure that the **Base Temperature** of the Degree Day Clock screen is correctly configured.

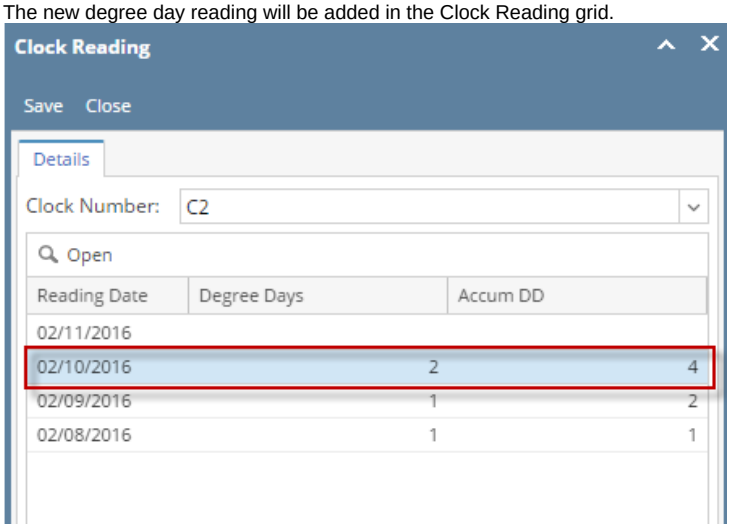
1. Select the empty row in the grid, and then click the **Open button**. This will open the Calculate Degree Day screen.



2. Enter the **High** and **Low** value. This will automatically compute the Degree Day. Click the **OK** button.



3. The new degree day reading will be added in the Clock Reading grid.



4. **Save** then **Close** the Clock Reading record.

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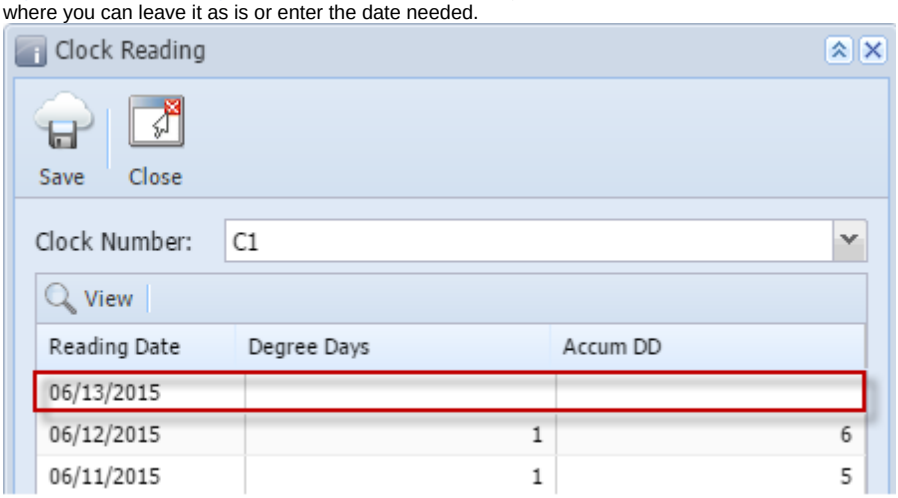
  1. Open the Clock Reading record. The blank row is where you can enter the details. This row automatically display the next clock date where you can leave it as is or enter the date needed.



  2. Enter a **Reading Date**.
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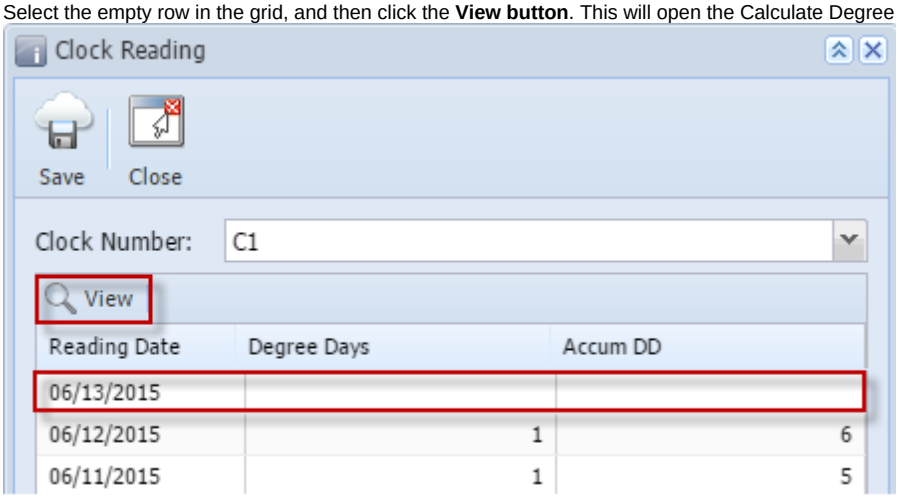
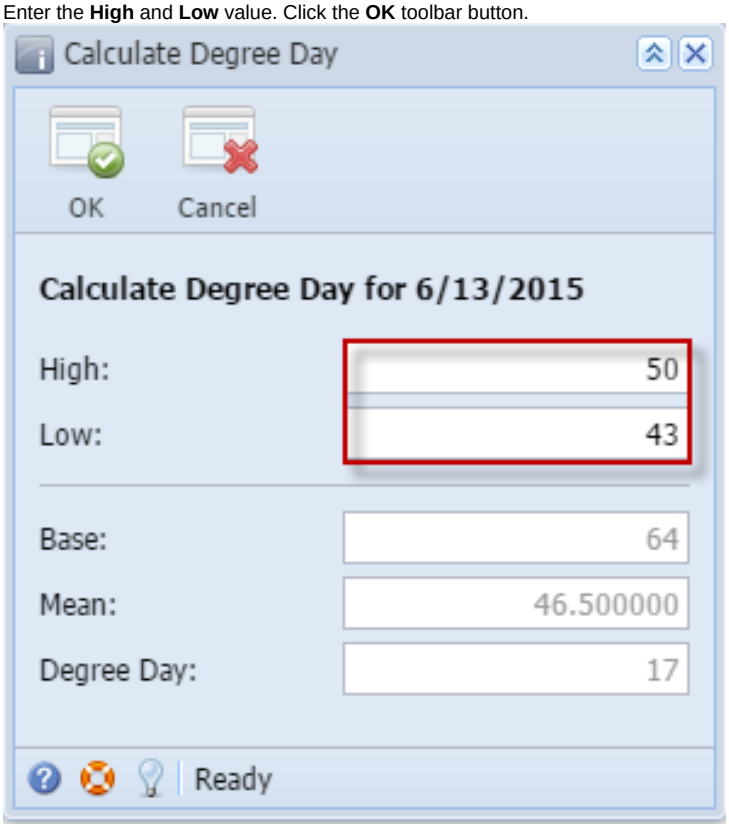
  4. Hit the Enter or Tab key. The new clock reading will be added in the uppermost row of the grid.

- **By using the Calculate Degree Day screen:**
  When using the Calculate Degree Day screen to compute the next Degree Day reading, make sure that the **Base Temperature** of the Degree Day Clock screen is correctly configured.

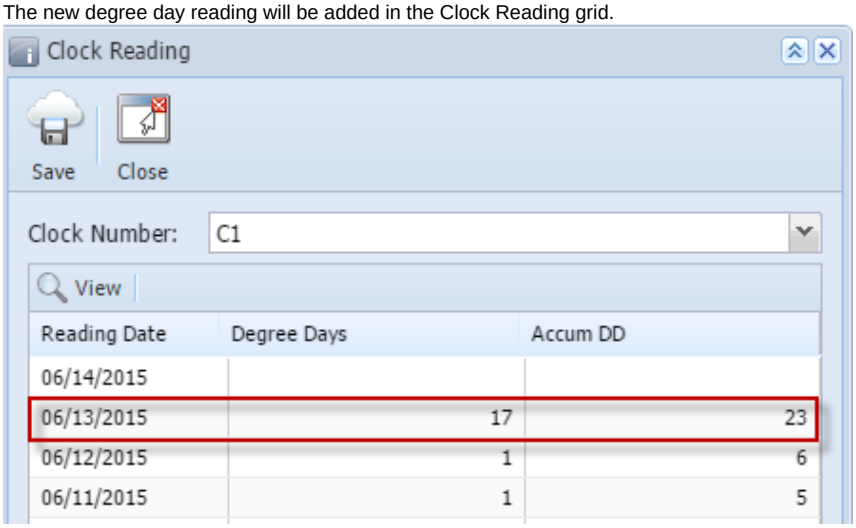
1. Select the empty row in the grid, and then click the **View button**. This will open the Calculate Degree Day screen.



2. Enter the **High** and **Low** value. Click the **OK** toolbar button.



3. The new degree day reading will be added in the Clock Reading grid.



4. **Save** then **Close** the Clock Reading record.

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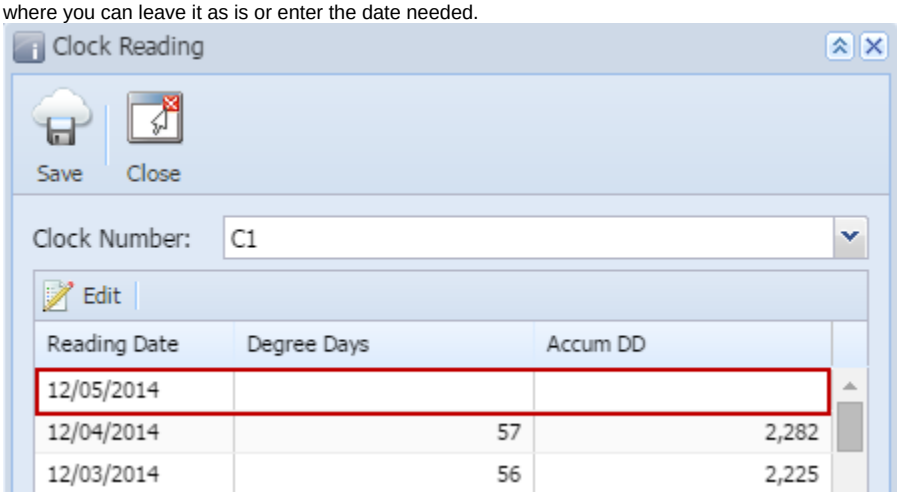
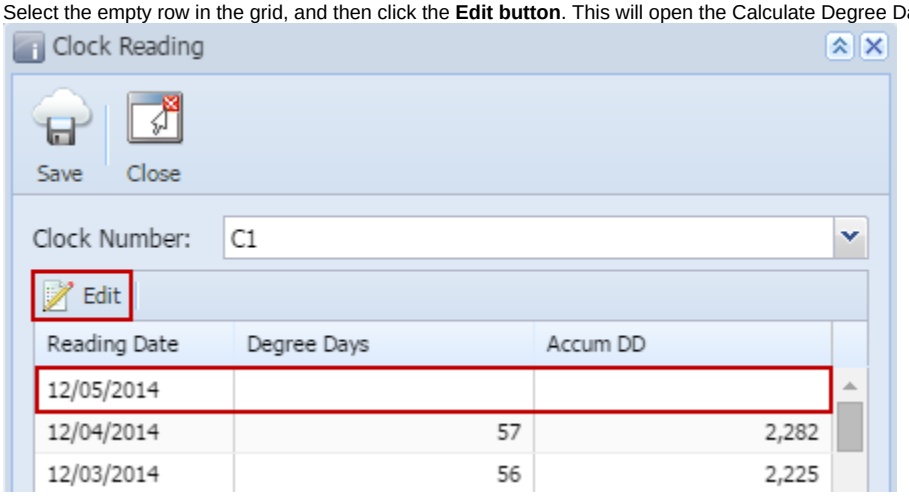
  1. Open the Clock Reading record. The blank row is where you can enter the details. This row automatically display the next clock date where you can leave it as is or enter the date needed.



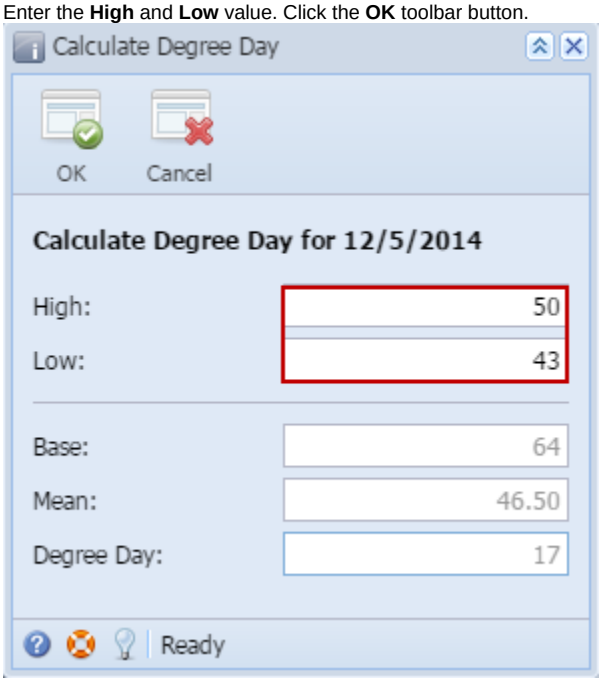
  2. Enter a **Reading Date**.
  3. Enter either a **Degree Days** or an **Accum DD**.
  4. Hit the Enter or Tab key. The new clock reading will be added in the uppermost row of the grid.

- **By using the Calculate Degree Day screen:**
  When using the Calculate Degree Day screen to compute the next Degree Day reading, make sure that the **Base Temperature** of the Degree Day Clock screen is correctly configured.

  1. Select the empty row in the grid, and then click the **Edit button**. This will open the Calculate Degree Day screen.



2. Enter the **High** and **Low** value. Click the **OK** toolbar button.



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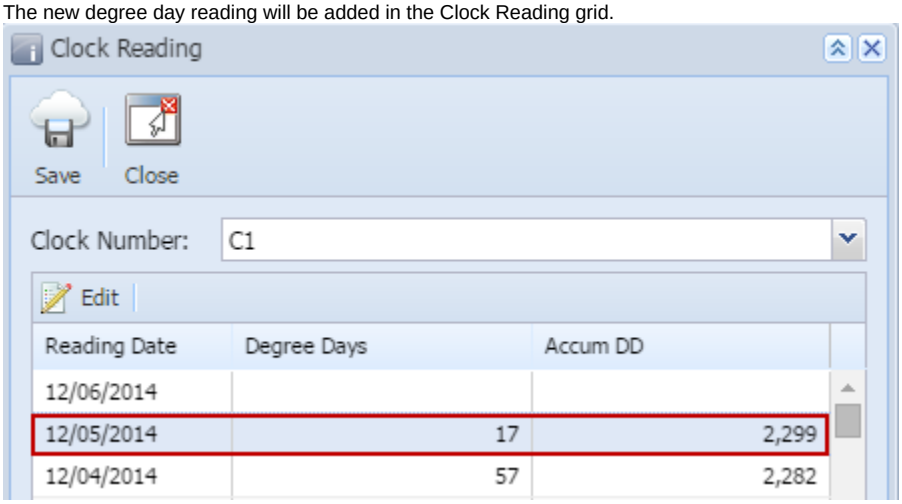

4. **Save** then **Close** the Clock Reading record.