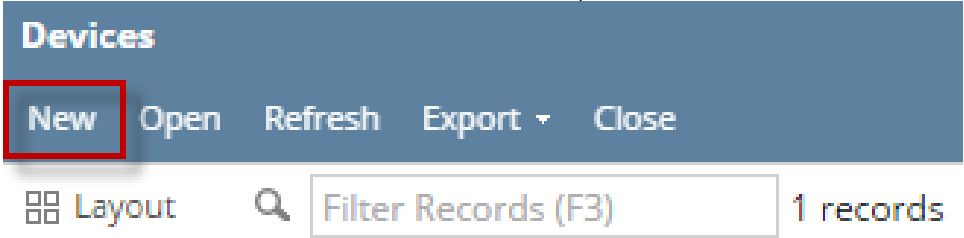


How to Create a new Device


- **Company Owned device:**
 1. On the Menu panel > Maintenance, click the **Devices menu**. This will open the Search Devices screen.
 2. Click the **New toolbar button** in Search Devices form. This will open a new Devices screen.



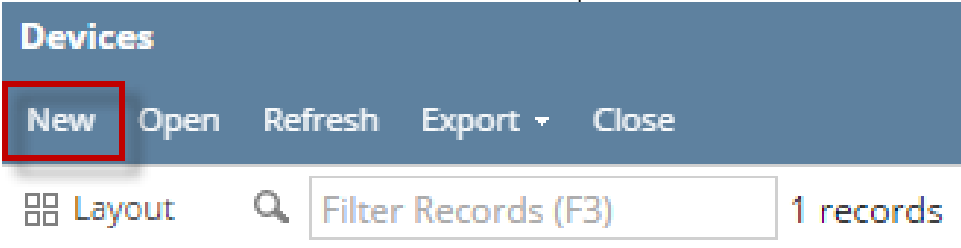
3. Enter the device details. Some of the fields have a default value but these are editable. You can be as detailed as necessary. Refer to [Devices](#) for the field descriptions.

4. **Save** the changes. Note that **Tank Type** is required when Device Type is **Tank**.

- **Customer Owned device:**
Refer to [How to Attach a Customer Owned device](#) topic.

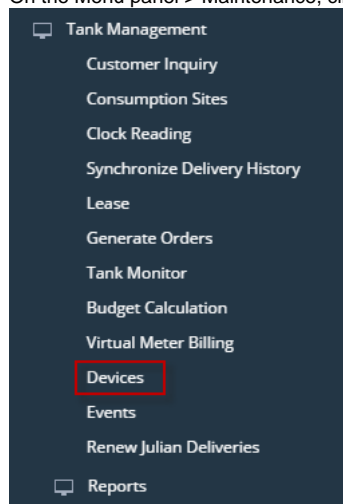
 You can also add a new device record using the **New toolbar button** in Device screen.

- **Company Owned device:**
 1. On the Menu panel > Maintenance, click the **Devices menu**. This will open the Search Devices screen.
 2. Click the **New toolbar button** in Search Devices form. This will open a new Devices screen.



- Enter the device details. Some of the fields have a default value but these are editable. You can be as detailed as necessary. Refer to [Devices](#) for the field descriptions.

- Save the changes. Note that **Tank Type** is required when Device Type is **Tank**.
 - Customer Owned device:**
Refer to [How to Attach a Customer Owned device](#) topic.
 - Company Owned device:**
 - On the Menu panel > Maintenance, click the **Devices** menu. This will open the Search Devices screen.



- Click the **New** toolbar button in Search Devices form. This will open a new Devices screen.

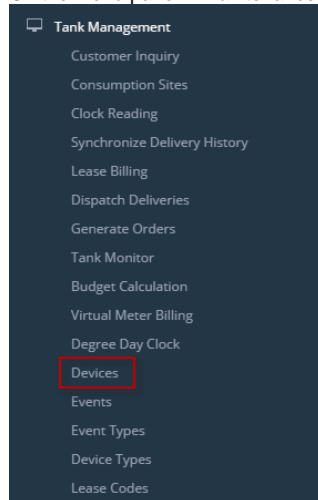
- Enter the device details. Some of the fields have a default value but these are editable. You can be as detailed as necessary. Refer to [Devices](#) for the field descriptions.

- Save the changes. Note that **Tank Type** is required when Device Type is **Tank**.
 - Customer Owned device:**
Refer to [How to Attach a Customer Owned device](#) topic.



You can also add a new device record using the **New toolbar button** in Device screen.

- Company Owned device:**
 - On the Menu panel > Maintenance, click the **Devices** menu. This will open the Search Devices screen.



- Click the **New toolbar button** in Search Devices form. This will open a new Devices screen.

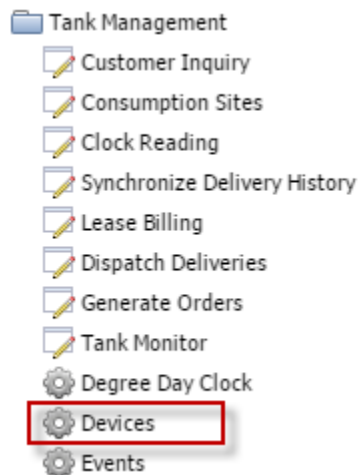
3. Enter the device details. Some of the fields have a default value but these are editable. You can be as detailed as necessary. Refer to [Devices](#) for the field descriptions.

4. **Save** the changes. Note that **Tank Type** is required when Device Type is **Tank**.
- **Customer Owned device:**
Refer to [How to Attach a Customer Owned device](#) topic.

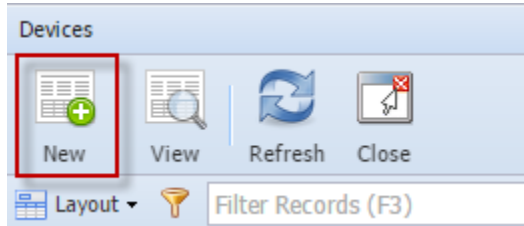


You can also add a new device record using the **New toolbar button** in Device screen.

- **Company Owned device:**
 1. On the Menu panel > Maintenance, click the **Devices menu**. This will open the Search Devices screen.



2. Click the **New toolbar button** in Search Devices form. This will open a new Devices screen.



- Enter the device details. Some of the fields have a default value but these are editable. You can be as detailed as necessary. Refer to [Devices](#) for the field descriptions.

- Save the changes. Note that **Tank Type** is required when Device Type is **Tank**.

- Customer Owned device:

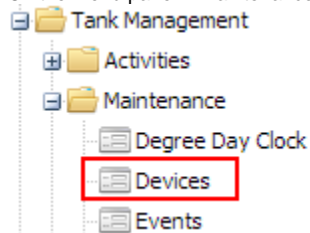
Refer to [How to Attach a Customer Owned device](#) topic.



You can also add a new device record using the **New toolbar button** in Device screen.

- Company Owned device:

- On the Menu panel > Maintenance, double click the **Devices menu**. This will open the Search Devices screen.



- Click the **New toolbar button** in Search Devices form. This will open a new Devices screen.

3. Enter the device details. Some of the fields have a default value but these are editable. You can be as detailed as you see necessary. Refer to [Devices](#) for the field descriptions.

Devices

New Save Search Delete Undo Lease Close

Device Type: Tank Inventory Status:

Manufacturer ID: Comment:

Manufacturer Name: Installed on Tank:

Model Number: Lease Number:

Serial Number: Tank Size: 0.00

Bulk Plant Number: Tank Capacity: 0.00

Description: Tank Reserve: 0.00

Ownership: Company Owned Tank Type:

Asset Number: Est Gallons in Tank: 0.00 Underground: ☐

Purchase Date: Meter Type:

Purchase Price: 0.00 Meter Cycle: 0

Manufactured Date: Meter Status:

Regulator Type: Meter Reading: 0.00

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4. **Save** the changes. Note that **Tank Type** is required when Device Type is **Tank**.
- **Customer Owned device:**
Refer to [How to Attach a Customer Owned device](#) topic.



You can also add a new device record using the **New toolbar button** in Device screen.