# Recurring Journal

The Recurring Journal screen is used to enter and save common journal transactions for later use. Any recurring journal saved on this screen will be displayed on the Reminder List screen depending on the frequency setup. This will save you time from repetitive data entry tasks.


- How To Create Recurring Journal Template
- How to Add Reallocation on Recurring Journal
- How to Setup a Recurring Journal to Create Reversal Journal
- How User is Reminded of Recurring Journal
- Show Reminder List on Startup
- How to Post Recurring Journal
- User Mode Selected is Editable
- Recurring Journal History
- User Mode Selected is Locked