

How to Create a Consumption Sites Event

- 1. Open the Consumption Sites record.
- 2. Click the **Create Event** toolbar button. This will open the **Event History** screen wherein the device related fields are left blank. Refer to [Event History](#) for the field description.

Consumption Sites - 0001005078

NewSaveSearchUndoAttach DeviceSite ActionPrint Call EntryAdd Call EntryDispatchContractCustomer**Create Event**Summary ListWork OrderPrint EfficiencyClose

Customer:Customer ACustomer No:0001005078Current:0.00Credit Note:

Address:1234 Main St, Fort Wayne, IN 46801Terms:Due on ReceiptTotal Past Due:0.00

Phone:1000000000Regular Credit:0.00Budget Amt Due:32.50

Credit Limit:0.00Prepaid Balance:0.00

Event History

SaveClose

Details

Event Details

Date:04/22/2016

Type:Consumption Site

Level:Consumption Site

Performer ID:

User ID:irelyadmin

Description:

Consumption Site Info

Consumption Site ID:6

Customer Number:0001005078

Customer Name:Customer A

Description:Tank A

Site Number:0001

Device Info

Device ID:

Device Ownership:

Device Serial Number:

Description:

Device Type:

- 3. Enter the **Date** of the event.
- 4. Select the event **Type** from the combo box list.
- 5. The **Level** field will show Consumption Site, leave it as is.
- 6. Select the performer of the event by choosing the **Performer ID**.
- 7. If there is additional **Description** for the event then enter it in the respective field.

Event History

SaveClose

Details

Event Details

Date:04/22/2016

Type:Consumption Site Gas Checked

Level:Consumption Site

Performer ID:Customer C

User ID:irelyadmin

Description:Consumption Site Gas Checked

Consumption Site Info

Consumption Site ID:6

Customer Number:0001005078

Customer Name:Customer A

Description:Tank A

Site Number:0001

Device Info

Device ID:

Device Ownership:

Device Serial Number:

Description:

Device Type:

- 8. **Save** then **Close** the screen. The newly created event will be displayed to **Consumption Sites > Event History** tab.

Site	Detail	Devices	Associated Sites	Appliances	Call Entry	Delivery History	Event History	Work Orders	Attachment (0)	Audit Log (10)
Q Open X Remove Layout Filter Records (F3)										
Date	Type	Description	User ID	Serial No.						
04/22/2016	Consumption Site Gas...	Consumption Site Gas Checked	irelyadmin							

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Consumption Sites - 0001005078

New Save Search Undo Attach Device Site Action Print Call Entry + Call Entry Dispatch Contract Customer **Create Event** Summary List Work Order Print Efficiency

Customer: Customer A Customer No: 0001005078 Current: 0.00 Credit Note:
 Address: 1234 Main St. Fort Wayne, IN 46801 Terms: Due on Receipt Total Past Due: 0.00
 Phone: 1000000000 Regular Credit: 0.00 Budget Amt Due: 0.00
 Credit Limit: 0.00 Prepaid Balance: 0.00

Event History

Save Close

Details

Event Details

Date: 02/08/2016
 Type:
 Level: Consumption Site
 Performer ID:
 User ID: irelyadmin
 Description:

Consumption Site Info

Consumption Site ID: 7
 Customer Number: 0001005078
 Customer Name: Customer A
 Description: Tank A
 Site Number: 0001

Device Info

Device ID:
 Device Ownership:
 Device Serial Number:
 Description:
 Device Type:

Edited Page 1 of 1

3. Enter the **Date** of the event.
4. Select the event **Type** from the combo box list.
5. The **Level** field will show Consumption Site, leave it as is.
6. Select the performer of the event by choosing the **Performer ID**.
7. If there is additional **Description** for the event then enter it in the respective field.

Event History

Save Close

Details

Event Details

Date: 02/08/2016
 Type: Consumption Site Gas Checked
 Level: Consumption Site
 Performer ID: Customer C
 User ID: irelyadmin
 Description: Consumption Site Gas Checked

Consumption Site Info

Consumption Site ID: 7
 Customer Number: 0001005078
 Customer Name: Customer A
 Description: Tank A
 Site Number: 0001

Device Info

Device ID:
 Device Ownership:
 Device Serial Number:
 Description:
 Device Type:

Edited Page 1 of 1

8. **Save** then **Close** the screen. The newly created event will be displayed to **Consumption Sites > Event History** tab.

Site	Detail	Devices	Associated Sites	Appliances	Call Entry	Delivery History	Event History	Work Orders	Audit Log (41)
Filter Records (F3)									
Date	Type	Description	User ID	Serial No.					
02/08/2016	Consumption Site Gas Checked	Consumption Site Gas Checked	irelyadmin						

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Consumption Sites - 0000000021

New Save Search Undo Attach Device Site Action Print Call Entry Call Entry Dispatch Contract **Create Event** Summary List Work Order Print Efficiency Close

Customer: SHELL PROPANE Customer No: 0000000021 Current: 0.000000 Credit Note:
 Address: GREEN ROAD CHISAGO CITY, MN 55013 Terms: 20 - COD Total Past Due: 0.000000
 Regular Credit: 0.000000 Budget Amt Due: 0.000000
 Phone: 1000000000 Credit Limit: 1.000000 Prepaid Balance: 0.000000

Event History

Save Close

Date: 06/23/2015 Device Type:
 Type: Device Serial Number:
 Level: Consumption Site Device Ownership:
 Consumption Site ID: 57886 Performer ID:
 Device ID: User ID: AGADMIN
 Customer Number: 0000000021
 Description:

Edited

- Enter the **Date** of the event.
- Select the event **Type** from the combo box list.
- The **Level** field will show Consumption Site, leave it as is.
- Select the performer of the event by choosing the **Performer ID**.
- If there is additional **Description** for the event then enter it in the respective field.

Event History

Save Close

Date: 06/23/2015 Device Type:
 Type: Event-002 Device Serial Number:
 Level: Consumption Site Device Ownership:
 Consumption Site ID: 57886 Performer ID: Company
 Device ID: User ID: AGADMIN
 Customer Number: 0000000021
 Description: Consumption Site Deactivated

Edited

- Save** then **Close** the screen. The newly created event will be displayed to **Consumption Sites > Event History** tab.

Site	Detail	Devices	Associated Sites	Appliances	Call Entry	Delivery History	Event History	Work Orders
View Remove Layout Filter Records (F3)								
Date	Type	Description	User ID		Serial No.			
06/23/2015	Event-002	Consumption Site Deactivated	AGADMIN					

- Open the [Consumption Sites](#) record.

- Click the **Create Event toolbar button**. This will open the **Event History screen** wherein the device related fields are left blank. Refer to [Event History](#) for the field description.

Consumption Sites - 0000000010

New Save Search Undo Attach Device Site Action Print Call Entry Call Entry Dispatch Contract Create Event Summary List Work Order Print Efficiency Close

Customer: UNIOIL PETROLEUM Customer No: 0000000010 Current: 0.00 Credit Note:
 Address: MAIN STREET CAMBRIDGE, MN 55008 Terms: 20 - COD Total Past Due: 0.00
 Regular Credit: 0.00 Budget Amt Due: 0.00
 Phone: 1000000000 Credit Limit: 1.00 Prepaid Balance: 0.00

Event History

Save Close

Date: 03/12/2015 Device Type:
 Type: Device Serial Number:
 Level: Consumption Site Device Ownership:
 Consumption Site ID: 69463 Performer ID:
 Device ID: User ID: AGADMIN
 Customer Number: 0000000010
 Description:

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- Enter the **Date** of the event.
- Select the event **Type** from the combo box list.
- The **Level** field will show Consumption Site, leave it as is.
- Select the **Performer** of the event.
- If there are additional **Description** for the event then enter it in the respective field.

Event History

Save Close

Date: 03/12/2015 Device Type:
 Type: Event-002 Device Serial Number:
 Level: Consumption Site Device Ownership:
 Consumption Site ID: 69463 Performer ID: Company
 Device ID: User ID: AGADMIN
 Customer Number: 0000000010
 Description: Consumption Site Deactivated

Edited

- Save** then **Close** the screen. The newly created event will be displayed to **Consumption Sites > Event History tab**.

Site	Detail	Devices	Associated Sites	Appliances	Call Entry	Delivery History	Event History	Work Orders
View	Remove	Filter:						
Date	Type	Description					User ID	Serial No.
03/12/2015	Event-002	Consumption Site Deactivated					AGADMIN	