

# How to Create a Device Event

1. Open the [Consumption Sites record](#).
2. Navigate to the **Devices** tab. Select the device where the event belongs to, and then click the **Create Event** toolbar button. This will open the **Event History** screen wherein the device related fields will display the details of the device you selected in the Devices' tab's grid. Refer to [Event History](#) for the field description.

**Consumption Sites - 0001005078**

New Save Search Undo Attach Device Site Action Print Call Entry Add Call Entry Dispatch Contract Customer **Create Event** Summary List Work Order Print Efficiency Close

Customer: Customer A Customer No: 0001005078 Current: 0.00 Credit Note:   
 Address: 1234 Main St. Fort Wayne, IN 46801 Terms: Due on Receipt Total Past Due: 0.00   
 Phone: 1000000000 Regular Credit: 0.00 Budget Amt Due: 32.50   
 Credit Limit: 0.00 Prepaid Balance: 0.00

**Event History**

Save Close

**Details**

**Event Details**

Date: 04/22/2016   
 Type:   
 Level: Device   
 Performer ID:   
 User ID: irelyadmin   
 Description:

**Consumption Site Info**

Consumption Site ID: 6   
 Customer Number: 0001005078   
 Customer Name: Customer A   
 Description: Tank A   
 Site Number: 0001

**Device Info**

Device ID: 3743   
 Device Ownership: Customer Owned   
 Device Serial Number: SN1234   
 Description: Customer Tank A   
 Device Type: Tank

3. Enter the **Date** of the event.
4. Select the event **Type** from the combo box list.
5. The **Level** field will show Device, leave it as is.
6. Select the performer of the event by choosing the **Performer ID**.
7. If there are additional **Description** for the event then enter it in the respective field.
8. **Save** then **Close** the screen.

**Event History**

**Save** Close

**Details**

**Event Details**

Date: 04/22/2016   
 Type: Device Deleted from Consumption Site   
 Level: Device   
 Performer ID: Customer C   
 User ID: irelyadmin   
 Description: Device Deleted from Consumption Site

**Consumption Site Info**

Consumption Site ID: 6   
 Customer Number: 0001005078   
 Customer Name: Customer A   
 Description: Tank A   
 Site Number: 0001

**Device Info**

Device ID: 3743   
 Device Ownership: Customer Owned   
 Device Serial Number: SN1234   
 Description: Customer Tank A   
 Device Type: Tank

9. The newly created event will be displayed to **Consumption Sites > Event History** tab.

Site	Detail	Devices	Associated Sites	Appliances	Call Entry	Delivery History	<b>Event History</b>	Work Orders	Attachment (0)	Audit Log (10)
Open Remove Layout Filter Records (F3)										
Date	Type	Description	User ID	Serial No.						
04/22/2016	Device Deleted from Consumption Site	Device Deleted from Consumption Site	irelyadmin	SN1234						

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History for the field description.

Consumption Sites - 0001005078

New Save Search Undo Attach Device Site Action Print Call Entry + Call Entry Dispatch Contract Customer **Create Event** Summary List Work Order Print Efficiency

Customer: Customer A Customer No: 0001005078 Current: 0.00 Credit Note:  
Address: 1234 Main St. Fort Wayne, IN 46801 Terms: Due on Receipt Total Past Due: 0.00  
Regular Credit: 0.00 Budget Amt Due: 0.00  
Phone: 1000000000 Credit Limit: 0.00 Prepaid Balance: 0.00

**Event History**

Save Close

Details

Event Details

Date: 02/08/2016  
Type:   
Level: Device  
Performer ID:   
User ID: irelyadmin  
Description:

Consumption Site Info

Consumption Site ID: 9  
Customer Number: 0001005078  
Customer Name: Customer A  
Description: Tank A  
Site Number: 0002

Device Info

Device ID: 19  
Device Ownership: Customer Owned  
Device Serial Number: 1057438  
Description: sample tank  
Device Type: Tank

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3. Enter the **Date** of the event.
4. Select the event **Type** from the combo box list.
5. The **Level** field will show Device, leave it as is.
6. Select the performer of the event by choosing the **Performer ID**.
7. If there are additional **Description** for the event then enter it in the respective field.
8. **Save** then **Close** the screen.

**Event History**

Save Close

Details

Event Details

Date: 02/08/2016  
Type: Device Painted  
Level: Device  
Performer ID: Customer C  
User ID: irelyadmin  
Description: Device Painted

Consumption Site Info

Consumption Site ID: 9  
Customer Number: 0001005078  
Customer Name: Customer A  
Description: Tank A  
Site Number: 0002

Device Info

Device ID: 19  
Device Ownership: Customer Owned  
Device Serial Number: 1057438  
Description: sample tank  
Device Type: Tank

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9. The newly created event will be displayed to **Consumption Sites > Event History** tab.

Site	Detail	Devices	Associated Sites	Appliances	Call Entry	Delivery History	<b>Event History</b>	Work Orders	Audit Log (41)
Open Remove Layout Filter Records (F3)									
Date	Type	Description	User ID	Serial No.					
02/08/2016	Device Painted	Device Painted	irelyadmin	1057438					

1. Open the **Consumption Sites** record.
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History for the field description.

**Consumption Sites - 0000000021**

Customer: SHELL PROPANE Customer No: 0000000021 Current: 0.000000 Credit Note:   
 Address: GREEN ROAD CHISAGO CITY, MN 55013 Terms: 20 - COD Total Past Due: 0.000000   
 Phone: 1000000000 Regular Credit: 0.000000 Budget Amt Due: 0.000000   
 Credit Limit: 1.000000 Prepaid Balance: 0.000000

**Event History**

Date: 06/23/2015 Device Type: Tank   
 Type: Device Serial Number: SN5887   
 Level: Device Device Ownership: Company Owned   
 Consumption Site ID: 69474 Performer ID:   
 Device ID: 172250 User ID: AGADMIN   
 Customer Number: 0000000021   
 Description:

3. Enter the **Date** of the event.
4. Select the event **Type** from the combo box list.
5. The **Level** field will show Device, leave it as is.
6. Select the performer of the event by choosing the **Performer ID**.
7. If there are additional **Description** for the event then enter it in the respective field.
8. **Save** then **Close** the screen.

**Event History**

Date: 06/23/2015 Device Type: Tank   
 Type: Event-008 Device Serial Number: SN5887   
 Level: Device Device Ownership: Company Owned   
 Consumption Site ID: 69474 Performer ID: Company   
 Device ID: 172250 User ID: AGADMIN   
 Customer Number: 0000000021   
 Description: Device Detached from Consumption Site

9. The newly created event will be displayed to **Consumption Sites > Event History** tab.

Site	Detail	Devices	Associated Sites	Appliances	Call Entry	Delivery History	Event History	Work Orders
<div>  View            Remove            Layout            Filter Records (F3)         </div>								
Date	Type	Description	User ID	Serial No.				
06/23/2015	Event-008	Device Detached from Consumption Site	AGADMIN	SN5887				
06/23/2015	Event-009	Device Installed	AGADMIN	SN5887				

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Consumption Sites - 0000000010

New Save Search Undo Attach Device Site Action Print Call Entry Call Entry Dispatch Contract **Create Event** Summary List Work Order Print Efficiency Close

Customer: UNIOIL PETROLEUM Customer No: 0000000010 Current: 0.00 Credit Note:   
 Address: MAIN STREET CAMBRIDGE, MN 55008 Terms: 20 - COD Total Past Due: 0.00   
 Phone: 1000000000 Regular Credit: 0.00 Budget Amt Due: 0.00   
 Credit Limit: 1.00 Prepaid Balance: 0.00

**Event History**

Save Close

Date: 03/12/2015 Device Type: Tank   
 Type: Device Serial Number: SN12345678   
 Level: Consumption Site Device Ownership: Customer Owned   
 Consumption Site ID: 69463 Performer ID:   
 Device ID: 197757 User ID: AGADMIN   
 Customer Number: 0000000010   
 Description:

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- Enter the **Date** of the event.
- Select the event **Type** from the combo box list.
- The **Level** field will show Device, leave it as is.
- Select the **Performer** of the event.
- If there are additional **Description** for the event then enter it in the respective field.
- Save** then **Close** the screen.

**Event History**

**Save** Close

Date: 03/12/2015 Device Type: Tank   
 Type: Event-010 Device Serial Number: SN12345678   
 Level: Consumption Site Device Ownership: Customer Owned   
 Consumption Site ID: 69463 Performer ID: Company   
 Device ID: 197757 User ID: AGADMIN   
 Customer Number: 0000000010   
 Description: Device Painted

Edited

- The newly created event will be displayed to **Consumption Sites > Event History** tab.

Site	Detail	Devices	Associated Sites	Appliances	Call Entry	Delivery History	Event History	Work Orders
View Remove Filter:								
Date	Type	Description	User ID	Serial No.				
03/12/2015	Event-010	Device Painted	AGADMIN	SN12345678				