## How to Setup an Auto-Refresh Panel

This option will auto refresh panels on a specified time interval.

## Setup Auto-Refresh through User Profile

1. From User drop down menu, select Profile to open User Profile screen.

🕼 Home	iRely LLC			🔲 Screens 🔔 Notifications 🕻	🧕 🗐 Activities 🔗 Recent 🔝 IRELY ADMIN			
Dashboard	Dashboard		IRELY ADMI	Sign Out				
🖵 System Manager			0001 - Fort Wayne 🖉 Change					
📮 Common Info	Dashboards	Maintenance	Settings	Support	Help			
🖵 General Ledger	System Dashboard	Dashboard Configuration	Profile	Help Desk	Help			
Financial Reports	TEST TAB	Panels	Preferences	Documentation	About i21			
ign mancameporto		Panel Connection	Change Password	Downloads				
Cash Management		Panel Layout	Full Screen(F11)	Release Notes				
📮 Credit Card Recon			Lock Screen	System Info				

2. Navigate to **Preferences Tab > Dashboard** and enable '**Auto Refresh panels every minutes' option**, then enter the number of interval.

User Profile		^	×
Save Undo Archived Reports 2-	Step Verification Close		
Details Preferences Devices	Audit Log (0)		
System Manager	Dashboard Settings		1
Dashboard	Auto Refresh panels every  Auto Refresh panels when switching between tabs.  Save Grid and Pivot Grid Layouts  Save Dashboard Layout  Automatically set panel width Startup Dashboard Tab: Chart		
	Default Grid Settings		
⑦ ۞ ♀ ⊠ Ready	✓ Enable Column Sorting		•

3. Click the Save toolbar button.

## Setup Auto-Refresh through Panel Settings

1. Select a panel on Display Dashboard and open the Panel Settings screen.

2. On the Panel Settings screen, click on the 'Auto refresh panel query' checkbox and set the time interval.

anel Settings	- TEST PANEL										<b>∧</b> □
lew <del>•</del> Save	Undo Delete	Duplicate	Deactivate	Search Re	fresh Query B	uilder	User Access	Close			
Details Setti	ngs										
anel Name	* TEST PANEL					Class	Master	~	Rows Retrieved	25	
anel Caption	TEST PANEL					Style	Grid	~	Rows Visible	0	
escription											
uery	select * fron	n tblCFTrans	action								
onnection	i21		~ [	Date Conditio	n None			✓ Date	e Field		
ther Filter:	None		✓ F	ilter Variable				✓ Filte	r Field		
rill Down	None		× [	Auto Refre	sh panel every	1	Minu	ute			
wner	irelyadmin	×	~ (	Order By:				~	Descending		

3. Click Save toolbar button.