Bank Account Register

Any account that you create that is identified as a Checking, Savings or Cash account and is linked to a Bank Account will have a Bank Account Register. This **Bank Account Register** will reflect activity that has transpired using this account.

Field Description

1. **Check Date field** - shows the date of the check or cash management transaction date
2. **Number field** - shows the Check Number of the Miscellaneous Check transaction
3. **Record Number field** - shows the transaction number of the cash management transaction. This is used as a reference to help find the transaction later if necessary. This number is shown in hyperlink and clicking it will open the actual transaction.
4. **Payee or Payor field** - shows the Payee or Payor assigned for the Miscellaneous Check or Bank Deposit transaction.
5. **Payment field** - shows the amount entered for the Miscellaneous Check, Bank Transaction or Bank Transfer.
6. **Deposit field** - shows the amount entered for the Bank Deposit, Bank Transaction or Bank Transfer.
7. **Balance field** - is a running balance. This shows the current balance every after each transaction.
8. **Clear checkbox** - is used to identify whether or not the transaction had been cleared/reconciled.
9. **Clear Date field** - shows the date when the transaction had been cleared/reconciled.
10. **Transaction Type field** - shows the type of cash management transaction.
11. **Memo field** - shows the Description entered for the Cash Management transaction.