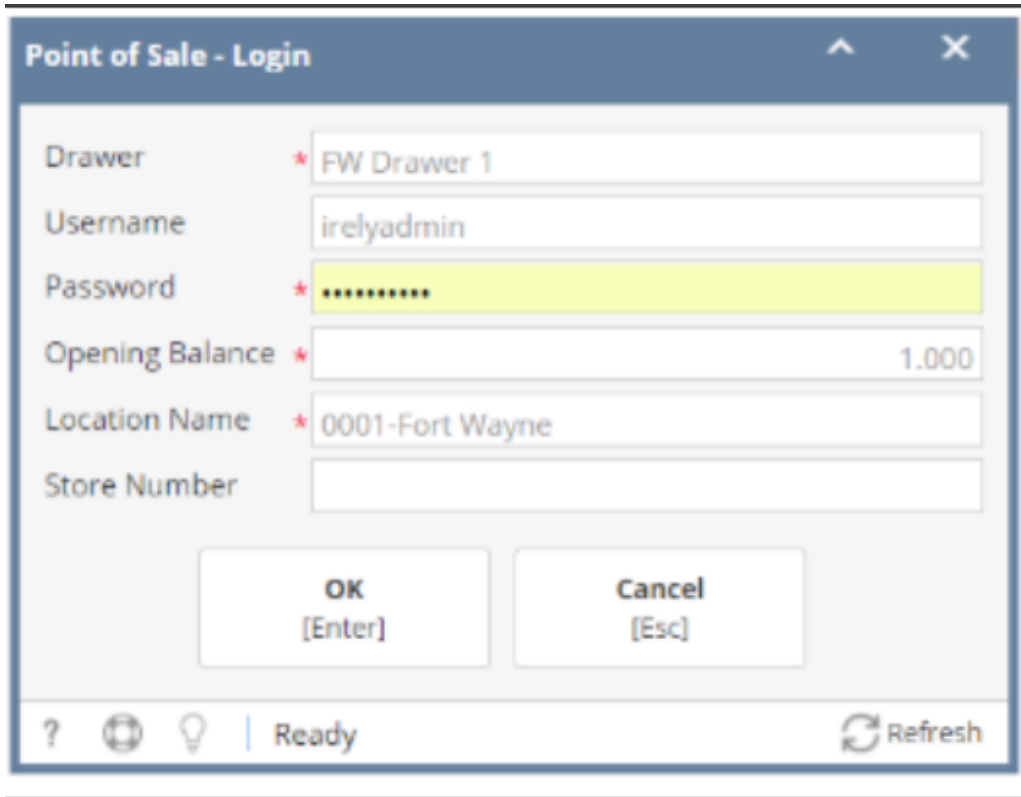


# Log in to POS

## Steps to Log in (Location name and Opening balance should be pre-filled)

1. Home menu > Sales A/R > POS Log in
2. Select Drawer  
**\*Note :-** This is the drawer that is being balanced for the day. This is selected from the POS drawers on the POS tab on the location
3. Enter User name and Password
4. Enter Opening Balance  
**\*Note :-** User must establish an opening balance for the drawer. This will default from the company preference setting under POS
5. Select Location name (Default)  
**\*Note :-** The POS log in will be associated with a location. If C-Store is used, location will also be tied to a Store Number
6. Enter Store number and click OK  
**\*Note :-** Auto filled if used (tied to the location)



The image shows a 'Point of Sale - Login' dialog box with the following fields and values:

Field	Value
Drawer	FW Drawer 1
Username	irelyadmin
Password	*****
Opening Balance	1.000
Location Name	0001-Fort Wayne
Store Number	

Buttons: OK [Enter], Cancel [Esc]

Status bar: ? | Ready Refresh