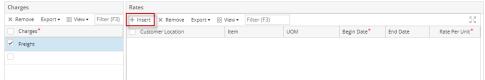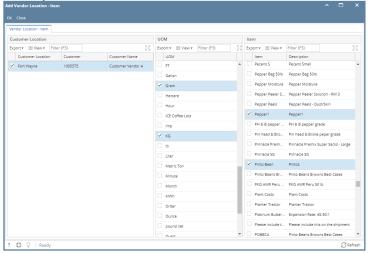# How to Add Vendor Location

Here's how to add a vendor location, rates and item for vendor program.

1. On Vendor Setup, Add Buyback Program.
2. Setup rate per charges by selecting the charge and clicking **Insert** button in Rates panel. This will display the **Add Vendor Location - Item screen**.

3. By default, the customer location setup in vendor will be displayed. Select the customer location.
4. On **UOM panel**, select one or more UOMs. Rate can be setup for:
   - UOM
   - UOM and Item
   - UOM, Item and Customer Delivery Location
5. On **Item panel**, select one or more items. Take note that the selected item should have a specific UOM setup.

6. Click **Ok button**. Add Vendor Location - Item screen will be closed.
7. Rates will be displayed in **Rates panel grid**. Customer location and item will be displayed per UOM.
8. Click **Save button** to save the changes made.