

How to Duplicate a Panel

1. Open a [Panel Settings](#) record.
2. Click **Duplicate** toolbar button.

Panel Settings - TEST PANEL

New Save Undo Delete Duplicate Deactivate Search Refresh Query Builder User Access Close

Details Settings

Panel Name: TEST PANEL Class: Master Rows Retrieved: 25

Panel Caption: TEST PANEL Style: Grid Rows Visible: 0

Description:

Query: select * from tblCFTransaction

Connection: i21 Date Condition: None Date Field:

Other Filter: None Filter Variable: Filter Field:

Drill Down: None Auto Refresh panel every 1 Minute

Owner: irelyadmin Order By: Descending

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3. A new copy will automatically be created which is a replica of the original panel. The only difference is the **Panel Name** which has "Duplicate of" phrase at the beginning of the panel name. Notice that the page detail has incremented.

Panel Settings - Duplicate of TEST PANEL

New Save Undo Delete Duplicate Deactivate Search Refresh Query Builder User Access Close

Details Settings

Panel Name: Duplicate of TEST PANEL Class: Master Rows Retrieved: 25

Panel Caption: TEST PANEL Style: Grid Rows Visible: 0

Description:

Query: select * from tblCFTransaction

Connection: i21 Date Condition: None Date Field:

Other Filter: None Filter Variable: Filter Field:

Drill Down: None Auto Refresh panel every 1 Minute

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