How to Share Panel

Administrator Dashboard Role users can share panels with other users. This role can be configured through User Security screen.

Here's a guide how to share panels:

1. **Create New Panel** or Open an existing **Panel Settings record**.
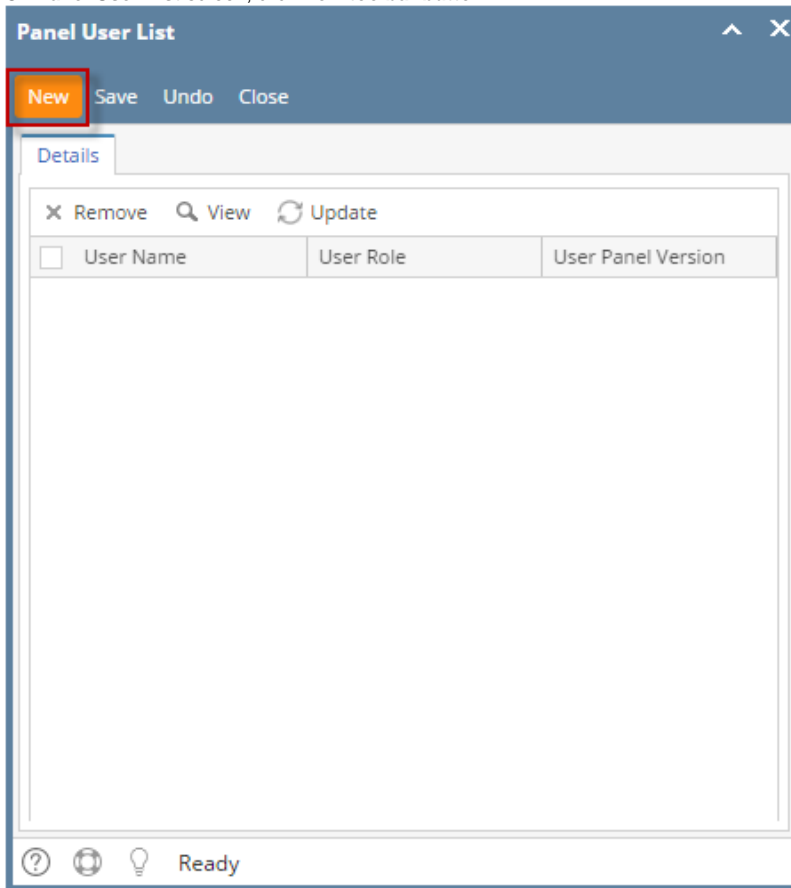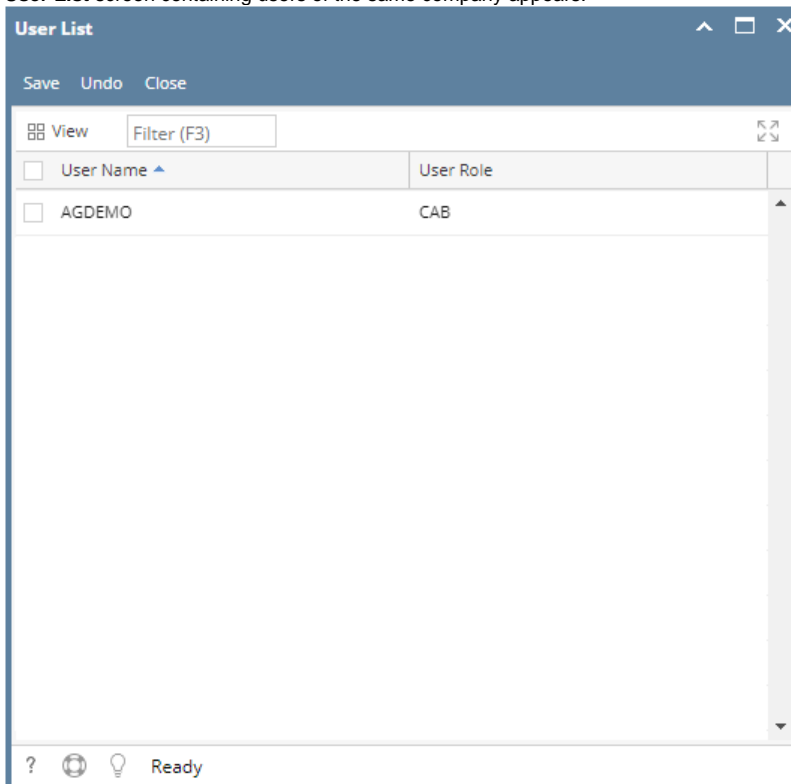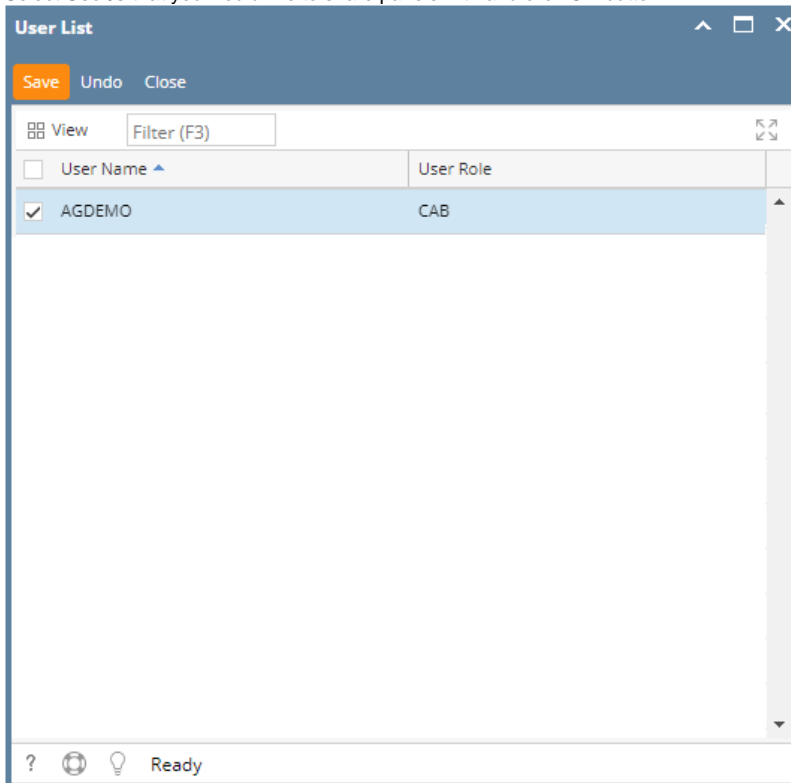2. Click **User Access toolbar button**.

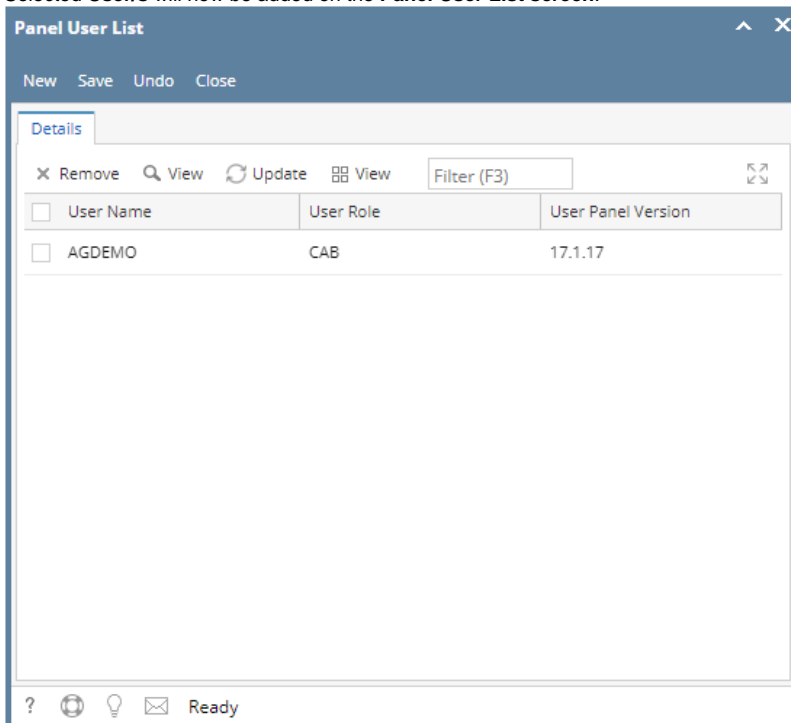3. On **Panel User List** screen, click **New toolbar button**.

4. **User List** screen containing users of the same company appears.

5. Select **User/s** that you would like to share panels with and click **OK** button.

6. Selected **User/s** will now be added on the **Panel User List screen**.

7. Click **Save toolbar button** for the changes to take effect.
8. When the selected **User** logged on i21, **Shared Panel** will be seen on **Search Panel List** screen where **Owner** displayed the **Original User** from whom the panel was shared from.

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Panel List

Open   Refresh   Report ▾

Active Panels

⊞ View   🔍 Filter (F3)   1 record(s)

Panel Name	Panel Caption	Owner	Class	Style	Connection	Version	Panel Access
TEST PANEL	TEST PANEL	irelyadmin	Master	Grid	i21	17.1.17	☑

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   Connections
   Panels
   Panel Layout
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