

# Delivery Fill Report

Here's how to use and preview Delivery Fill Report.

- 1. Open the Report Parameters of Delivery Fill Report.

Delivery Fill Report Parameters

Print Save Cancel

Details

Report Filter

Location:

Driver Id:

Item No:

Route Id:

Fill Method:

Estimated % Left:

On Hold:

Include

Pending Orders:

Include

Next Delivery Degree Day:

To:

Calculated Quantity:

To:

Next Julian Delivery:

To:

Requested Date:

To:

Forecasted Delivery:

To:

Report Options

List Unit Price:

Print Delivery Address:

Print Tank Info:

Print Customer A/R Balance:

Print Consumption Site Instructions:

Print Consumption Site Comments:

Print Contracts:

Print Regulator Info:

Print On Hold Info:

Include Consumption Site in the same Fill Group:

List Totals Only:

Sort

Sort By:

? ⓘ 💡 ✉ Ready

- 2. Fill out the report's parameter. On Hold and Pending Orders field is default to 'Include' which means the report will display all customer's site regardless if its On Hold/With Pending Orders or not.
- 3. Select the data that will be displayed on the report. The **Report Options panel** will give the flexibility to choose what information will be included in the report. Each report option corresponds to a specific section of the report, or to a specific behavior. Thus, when a report option is checked or unchecked the data associated with it will be respectively included or excluded from the report. Refer below for the report option list.
- 4. Select a value in **Sort By field**. The records on the report will be sorted based on the selected option in the combo box.

Sort

Sort By:

Option

Route/Seq/Customer

Driver/Customer

Estimated % Left

Next Degree Day

Next Julian Day

- 5. Click **Save** toolbar button to save the paramaters, options or sort you have entered.
- 6. Click **Print** toolbar button. Report Viewer for Delivery Fill will display.

## Delivery Fill Report

iRely LLC

Thursday, December 22, 2016  
05:02:14 PM

Customer	Product	Consumption Site			Fill Method	Rte-Seq	Between Delivery	Latest Delivery			Daily Use	Next Delivery		
		No.	Cap.	Reserve				Date	DD	Gals		DD	Gals	
1005235	(100) 100-1111	LPG	0001	500.00	125.00	Will Call	001-NW-010	1375.00	12/22/2016	749	5.00	0.00	2124	0.00
Customer A		Propane	1.3500 Terms: Due on Receipt			Forecasted Delivery:			058 Jeff the Driver		Est %: 80.00%		Price Lvl: 0	
Address: 1234 Main Street, Brookville, IN 47012						Location: 0001 - Fort Wayne				TAX: IN				
On Hold: True						On Hold Reason: Failed Leak Test								
Tank Serial Number: SN1234				Type: Propane		Capacity: 500.00								
Credit Limit: 0.00		A/R Balance: 11.69		Future: 0.00		Curr: 11.69		Total Past: 0.00		Credits: 0.00				
Consumption Site Instructions: 1234 Main Street														
Consumption Site Comments: test site comments														
Contract Number:		Balance:				Unit Price:								
Regulator Manufacturer:		Name:				Description:		Date Manufactured:						
Fill Group Code		Description		Active										
Customer Number		Customer Name				Site No		Site Address		Description				

Estimated Gals per Product  
LPG Propane 0.00

Printed By: IRELY ADMIN Date Created: 12/22/2016 5:02 PM

Filter Name	Condition	From	To	Operator
Location	IN	0001 - Fort Wayne		AND
Estimated Percent Left	LESS THAN OR EQUAL			AND
Next Delivery Degree Day	EQUAL TO			AND
Quantity	EQUAL TO			AND
Next Julian Delivery	EQUAL TO			AND
Requested Date	BETWEEN	12/22/2016	12/22/2016	AND

Printed by: IRELY ADMIN

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The **Report Parameters** section of the report will display all the criteria and report options.

### Report Options of Delivery Fill Report

- List Totals Only** is deselected by default. Checking this option will automatically uncheck all the other options. This option is associated with Estimated Gals per Product section of the report, which summarizes the estimate gallons included on the report.
- List Unit Price** section includes the unit price of the product. This field is displayed or hidden when its option is checked or unchecked respectively.
- Print Delivery Address** section includes the site Address, Consumption Site Description, Location, and Tax structure. These fields are displayed or hidden when its option is checked or unchecked respectively.
- Print Tank Info** section includes tank details like Tank Serial Number, tank Type, and tank Capacity. If there are multiple tanks, each is printed on a separate line. These fields are displayed or hidden when its option is checked or unchecked respectively.
- Print Customer A/R Balance** section includes customer's basic accounting information, like Credit Limit, A/R Balance, Future, Curr, Total Past, and Credits. These fields are displayed or hidden when its option is checked or unchecked respectively.
- Print Consumption Site Instructions** section includes Instructions found in the Detail tab of a site. This field is displayed or hidden when its option is checked or unchecked respectively.
- Print Consumption Site Comments** section includes Comments found in the Detail tab of a site. This field is displayed or hidden when its option is checked or unchecked respectively.
- Print Contracts** section includes the contact details applicable to the customer. These fields are displayed or hidden when its option is checked or unchecked respectively. If there are multiple contracts, each is printed on a separate line.
- Print Regulator Info** section includes the regulator details like Regulator Manufacturer, manufacturer Name, Description, and Date Manufactured. These fields are displayed or hidden when its option is checked or unchecked respectively. If there are multiple regulators, each is printed on a separate line.
- Print On Hold Details** option will include or exclude a consumption site from the report whether the site is On Hold or not. This is connected to **On Hold** criteria that will show or hide the On Hold and On Hold Reason fields when set to True or False.
- Include Consumption Site in the same Fill Group** option will either show or hide the Fill Group details of the consumption site when checked or unchecked respectively. The lower portion of this section will list all the consumption sites belonging to the same fill group.

Here's how to use and preview Delivery Fill Report.

1. Open the Report Parameters of Delivery Fill Report.

Report Parameters - Delivery Fill Report

Preview Defaults Save Close

X Remove Layout Filter Records (F3)

Field Name	Condition	From	To	Join
<input type="checkbox"/> Location	Between			And
<input type="checkbox"/> Driver Id	Between			And
<input type="checkbox"/> Product Id	Between			And
<input type="checkbox"/> Route Id	Between			And
<input type="checkbox"/> Next Delivery Degree Day	Less Than Or Equal			And
<input type="checkbox"/> Next Julian Delivery	Between			And
<input type="checkbox"/> Requested Date	Between			And
<input type="checkbox"/> Fill Method	Equal To			And
<input type="checkbox"/> Calculated Quantity	Between			And
<input type="checkbox"/> Estimated Percent Left	Less Than Or Equal			And
<input type="checkbox"/> Forecasted Delivery	Between			And
<input type="checkbox"/> On Hold	Equal To	False		And
<input type="checkbox"/> Pending Orders	Equal To	False		And

Report Options

Description	Apply
List Unit Price	<input checked="" type="checkbox"/>
Print Delivery Address	<input checked="" type="checkbox"/>
Print Tank Info	<input checked="" type="checkbox"/>
Print Customer A/R Balance	<input checked="" type="checkbox"/>
Print Consumption Site Instructions	<input checked="" type="checkbox"/>
Print Consumption Site Comments	<input checked="" type="checkbox"/>
Print Contracts	<input checked="" type="checkbox"/>
Print Regulator Info	<input checked="" type="checkbox"/>
Print On Hold Detail	<input checked="" type="checkbox"/>
Include Consumption Site in the same F...	<input checked="" type="checkbox"/>
List Totals Only	<input type="checkbox"/>

Sort Options

X Remove Filter:

Sort Field Name	Sort Direction
Route Id	Ascending
Sequence ID	Ascending

Ready

2. Fill out the report's parameter. On Hold field is default to False which means the report will NOT display all customer's site that is currently On Hold.
3. Select the data that will be displayed on the report. The **Report Options** panel will give the flexibility to choose what information will be included in the report. Each report option corresponds to a specific section of the report, or to a specific behavior. Thus, when a report option is checked or unchecked the data associated with it will be respectively included or excluded from the report. Refer below for the report option list.
4. Click **Preview** toolbar button.

Preview Task List

X Remove Archive Layout Filter Records (F3)

Report Name	Status	Download	Details
<input type="checkbox"/> Delivery Fill Report			

### i21 Demo Setup Company(Source)

Monday, April 25, 2016  
02:41:14 PM

Customer		Product	Consumption Site			Fill Method	Rte. Seq	Between Delivery	Latest Delivery			Daily Use	Next Delivery	
			No.	Cap.	Reserve				Date	DD	Gals		DD	Gals
0001005078	1000000000	LPG	0001	500.00	125.00	Will Call	001-NW-	960.00	4/18/2016	74	25.00	0.00		256.00
Customer A		Propane	1.3500 Terms: 12 - Due on Receipt			Forecasted Delivery:			000	Customer C		Est %: 80.00%		Price Lvl: 0
									100					
									508					
									0					
Address: 1234 Main St., Fort Wayne, IN 46801								Location: 1 - Fort Wayne			TAX: IN SST			
Consumption Site Description: Tank A														
On Hold: No      On Hold Reason:														
Tank Serial Number: SN1234					Type: Propane			Capacity: 500.00						
Credit Limit: 0.00			A/R Balance: 32.50			Future: 0.00		Curr: 32.50		Total Past: 0.00		Credits: 0.00		
Consumption Site Instructions:														
Consumption Site Comments:														
Contract Number:			Balance:			Unit Price:								
Regulator Manufacturer:			Name:			Description:			Date Manufactured:					
Fill Group Code		Description		Active										
FG1		Fill Group 1		Yes										
Customer Number		Customer Name		Site No		Site Address		Description						
1		0001005078		Customer A		0001		1234 Main St.		Tank A				

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The **Report Parameters** section of the report will display all the criteria and report options.

### Report Options of Delivery Fill Report

1. **List Totals Only** is deselected by default. Checking this option will automatically unchecked all the other options. This option is associated with Estimated Gals per Product section of the report, which summarizes the estimate gallons included on the report.
2. **List Unit Price** section includes the unit price of the product. This field is displayed or hidden when its option is checked or unchecked respectively.
3. **Print Delivery Address** section includes the site Address, Consumption Site Description, Location, and Tax structure. These fields are displayed or hidden when its option is checked or unchecked respectively.
4. **Print Tank Info** section includes tank details like Tank Serial Number, tank Type, and tank Capacity. If there are multiple tanks, each is printed on a separate line. These fields are displayed or hidden when its option is checked or unchecked respectively.
5. **Print Customer A/R Balance** section includes customer's basic accounting information, like Credit Limit, A/R Balance, Future, Curr, Total Past, and Credits. These fields are displayed or hidden when its option is checked or unchecked respectively.
6. **Print Consumption Site Instructions** section includes Instructions found in the Detail tab of a site. This field is displayed or hidden when its option is checked or unchecked respectively.
7. **Print Consumption Site Comments** section includes Comments found in the Detail tab of a site. This field is displayed or hidden when its option is checked or unchecked respectively.
8. **Print Contracts** section includes the contact details applicable to the customer. These fields are displayed or hidden when its option is checked or unchecked respectively. If there are multiple contracts, each is printed on a separate line.
9. **Print Regulator Info** section includes the regulator details like Regulator Manufacturer, manufacturer Name, Description, and Date Manufactured. These fields are displayed or hidden when its option is checked or unchecked respectively. If there are multiple regulators, each is printed on a separate line.
10. **Print On Hold Details** option will include or exclude a consumption site from the report whether the site is On Hold or not. This is connected to **On Hold** criteria that will show or hide the On Hold and On Hold Reason fields when set to True or False.
11. **Include Consumption Site in the same Fill Group** option will either show or hide the Fill Group details of the consumption site when checked or unchecked respectively. The lower portion of this section will list all the consumption sites belonging to the same fill group.

Here's how to use and preview Delivery Fill Report.

1. Open the Report Parameters of Delivery Fill Report.

Field Name	Condition	From	To	Join
<input type="checkbox"/> Location	Equal To			And
<input type="checkbox"/> Fill Method	Equal To			And
<input type="checkbox"/> Estimated Percent Left	Less Than Or Equal			And
<input type="checkbox"/> Location	Between			And
<input type="checkbox"/> Driver Id	Between			And
<input type="checkbox"/> Product Id	Between			And
<input type="checkbox"/> Route Id	Between			And
<input type="checkbox"/> Next Delivery Degree ...	Between			And
<input type="checkbox"/> Next Julian Delivery	Between			And
<input type="checkbox"/> Requested Date	Between			And
<input type="checkbox"/> Fill Method	Equal To			And
<input type="checkbox"/> Calculated Quantity	Between			And
<input type="checkbox"/> Estimated Percent Left	Less Than Or Equal			And
<input type="checkbox"/> Forecasted Delivery	Between			And
<input type="checkbox"/> On Hold	Equal To	False		And

**Report Options**

Description	Apply
List Unit Price	<input checked="" type="checkbox"/>
Print Delivery Address	<input checked="" type="checkbox"/>
Print Tank Info	<input checked="" type="checkbox"/>
Print Customer A/R Balance	<input checked="" type="checkbox"/>
Print Consumption Site Instructions	<input checked="" type="checkbox"/>
Print Consumption Site Comments	<input checked="" type="checkbox"/>
Print Contracts	<input checked="" type="checkbox"/>
Print Regulator Info	<input checked="" type="checkbox"/>
Include Consumption Sites On Hold	<input checked="" type="checkbox"/>
Include Consumption Site in the sam...	<input checked="" type="checkbox"/>
List Totals Only	<input type="checkbox"/>

**Sort Options**

Sort Field Name	Sort Direction
Route Id	Ascending
Sequence ID	Ascending

2. Fill out the report's parameter. On Hold field is default to False which means the report will NOT display all customer's site that is currently On Hold.
3. Select the data that will be displayed on the report. The **Report Options panel** will give the flexibility to choose what information will be included in the report. Each report option corresponds to a specific section of the report, or to a specific behavior. Thus, when a report option is checked or unchecked the data associated with it will be respectively included or excluded from the report. Refer below for the report option list.
4. Click **Preview** toolbar button.

Report Name	Status	Download	Details
<input type="checkbox"/> Delivery Fill Report			

Report Viewer

Delivery Fill Report

Monday, March 16, 2015  
02:22:19 PM

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PDF

### Delivery Fill Report

iRely Grain and Ag Co

Customer	Product	Consumption Site			Fill Method	Rte-Seq	Between Delivery	Latest Delivery			Daily Use	Next Delivery	
		No.	Cap.	Reserve				Date	DD	Gals		DD	Gals
0000000010	1000000000	1130	0001	500.00	0.00	Will Call	060-	0.00	1/6/2015	0	0.00	0	0.00
UNIOIL PETROLEUM	PROPANE - HOME USE	1.8490	Terms: 20 - COD				Forecasted Delivery:		CO Company		Est %: 0.00%		Price Lvt: 1

Address: MAIN STREET, CAMBRIDGE, MN 55008  
Consumption Site Description: Sample Site  
On Hold: No  
On Hold Reason:  
Tank Serial Number: SN12345678  
Type: P  
Capacity: 500.00  
Credit Limit: 1.00  
A/R Balance: 0.00  
Future: 0.00  
Curr: 0.00  
Total Past: 0.00  
Credits: 0.00  
Consumption Site Instructions: test  
Consumption Site Comments: This is a sample customer site  
Contract Number: 00036477  
Balance: 830.67  
Unit Price: 1.49900  
Regulator Manufacturer: MID000123  
Name: Gasul Inc.  
Description: sample regulator  
Date Manufactured: 07/01/2014  
Fill Group Code: FG1  
Description: Fill Group 1  
Active: Yes

Customer Number	Customer Name	Site No	Site Address	Description
1 0000000010	UNIOIL PETROLEUM	0001	MAIN STREET	Sample Site
2 0000000021	SHELL PROPANE	0001	GREEN ROAD	Site 1

Estimated Gals per Product  
1111 PREMIUM DIESEL 80.00

Parameters				Options	
Location	From	To		List Unit Price	<input checked="" type="checkbox"/>
Driver Id	From	To		Print Delivery Address	<input checked="" type="checkbox"/>
Product Id	From	To		Print Tank Info	<input checked="" type="checkbox"/>
Route Id	From	To		Print Customer A/R Balance	<input checked="" type="checkbox"/>
Next Delivery Degree Day	From	To		Print Consumption Site Instructions	<input checked="" type="checkbox"/>
Next Julian Delivery	From	To		Print Consumption Site Comments	<input checked="" type="checkbox"/>
Requested Date	From	To		Print Contracts	<input checked="" type="checkbox"/>
Fill Method	From	To		Print Regulator Info	<input checked="" type="checkbox"/>
Calculated Quantity	From	To		Print On Hold Detail	<input checked="" type="checkbox"/>
Estimated Percent Left	From	To		Include Consumption Site in the same Fill Group	<input checked="" type="checkbox"/>
Forecasted Delivery	From	To			
On Hold	From	False	To		

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- Print Tank Info** section includes tank details like Tank Serial Number, tank Type, and tank Capacity. If there are multiple tanks, each is printed on a separate line. These fields are displayed or hidden when its option is checked or unchecked respectively.
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